



JOB POSTING

Position: **Crossing Guard**

Dept: **Board of Public Works**

Position Responsibilities (include but are not limited to the following):

- Child Safety
- Assist school children across street before and after school.
- Be alert to road hazards.
- Be at designated corner before school and children crossing
- Maintain presents at designated corner until all children have crossed after school

Knowledge, Skills, and Abilities Required:

- Considerable ability to work well with others
- Good organization skills.
- Working ability to solve problems
- Good written and oral communication skills.

Minimum Qualifications:

Working Conditions: Outdoors under harsh weather conditions

Physical Requirements:

- Ability to sit for extended periods of time.
- Ability to see within normal parameters
- Ability to hear within normal range

Ability to extend hand(s) and arm(s)

Internal Candidates must complete and submit a Job Interest Form, attaching a current resume, to the Human Resources Department. Job Interest Forms are available for download on the City's Intranet site under HR section/Forms & Resources or you may contact HR at 244-2324.

How To Apply: Applications/Resumes and professional references will be accepted in person or by mail, fax or email your resume to:

City of Terre Haute
Human Resources
17 Harding Ave
Terre Haute, IN 47807

Confidential Fax: 812-244-2302 Email: george.henley@terrehaute.in.gov

Applications will be accepted until the position is filled.