**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY, MARCH 23, 2020**

**AT 9 AM**

Members present Jonathan Stinson, James Trimble, Cary Sparks, Roland Shelton and Bob All.

**OLD BUSINESS**

**1.Approve Minutes from Board of Public Works and Safety Meeting March 9, 2020**

Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**2.Open Bids – Ready Mix Concrete**

The Board received the following bids:

* Irving Materials Incorporated located in Terre Haute Indiana submitted a bid for $22,265.00
* Jones & Sons, Incorporated located in Terre Haute Indiana submitted a bid for $21,640.00

James Trimble made a motion take under advisement; this was seconded by Roland Shelton and approved by the Board.

**3.Open Bids – Aggregate, Sand, Stone and Gravel**

The Board received the following bids:

* S & G Excavating located in Terre Haute Indiana submitted a bid for $404,200.00
* Blann & Son, LLC located in Sullivan Indiana submitted a bid for $403,350.00
* Green Dream International LLC located in Erie Pennsylvania submitted a bid for $301,110 (this bid did not include Ice and Snow Sand)

James Trimble made a motion to take under advisement; this was seconded by Roland Shelton and approved by the Board.

**NEW BUSINESS**

**1.Request to close Ohio Boulevard from 25th to Fruitridge on Saturday, April 18th from 10 AM to 11:30 AM during WALK FOR MS EVENT**

This event was cancelled. James Trimble made a motion to withdraw; this was seconded by Cary Sparks and withdrawn by the Board.

**2.Request from Hamilton Center to close Elm between 15th and 16th on July 25th during the WE LIVE EVENT**

Based on positive recommendations from the Street Department and the Department of Engineering Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**3.Request from Meadows Manor North to close 7th Street between Lee and Fort Harrison on June 6th during CAR SHOW**

Based on positive recommendations from the Department of Engineering and Street Department Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

**4.Payroll**

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller based on the appropriation of funds; this was seconded by Bob All and approved by the Board.

**5.PO Registers**

Roland Shelton made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

**6.Request from Lucky Sam’s, LLC to place a Certified Mobile Kitchen on the Government Campus from 11 AM to 2 PM weekdays**

Bob All made a motion to approve; this was seconded by James Trimble and approved by the Board.

Eddie Felling informed the Board State Board of Accounts informed him we would need to designate one Board Member to approve payroll and purchase order registers in the event the Board could not meet. James Trimble made a motion to designate President Jonathan Stinson; this was seconded by Cary Sparks and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by Roland Shelton and approved by the Board.

Robin A Drummy, Administrator

BOARD OF PUBLIC WORKS AND SAFETY

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY APRIL 13, 2020 AT 9 AM

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Terre Haute, IN contact City of Terre Haute Human Relations office at 812-244-5611, as soon as possible, but no later than 48 hours before the scheduled event.