

**BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, MARCH 11TH 2019
AT 9 AM**

Members present Jonathan Stinson, James Trimble, Cary Sparks and Bob All; Roland Shelton was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting February 25, 2019

Bob All made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Open Bids – Ready Mix

The Board received the following bids:

- Irving Materials, Incorporated located in Terre Haute Indiana submitted a bid of \$21,735.00
- Jones and Son, Incorporated located in Terre Haute Indiana submitted a bid of \$21,470.00
- N.E.W. Interstate Concrete located in Terre Haute Indiana submitted a bid of \$20,290.00

James Trimble made a motion to take these bids under advisement; this was seconded by Cary Sparks and approved by the Board.

3. Open Bids – Sand, Stone and Gravel

The Board received the following bids:

- S & G Excavating, Incorporated located in Terre Haute Indiana submitted a bid of \$414,850.00
- Blann and Sons, LLC located in Sullivan, Indiana submitted a bid of \$396,150.00

Bob All made a motion to take these bids under advisement; this was seconded by Cary Sparks and approved by the Board.

4. Open Financial Proposals – Protective Fire Gear

The Board received the following financial proposals:

- Riddell National Bank located in Terre Haute, Indiana submitted a Six (6) year option with an annual payment of \$123,165.50 interest rate of 3.59% and a Seven (7) year option with an annual payment of \$107,376.39 interest rate of 3.59%
- Community Leasing Partners located in Manhattan, Kansas submitted a Six (6) year option with an annual payment of \$126,736.20 interest rate of 3.66% and a Seven (7) year option with an annual payment of \$110,772.80 interest rate of 3.72%
- Terre Haute Savings Bank located in Terre Haute, Indiana submitted a Six (6) year option with an annual payment of \$123,671.68 interest rate of 3.75% and a Seven (7) year option with an annual payment of \$107,894.43 interest rate of 3.75%

James Trimble made a motion to take under advisement; this was seconded by Bob All and approved by the Board.

5. Award Financial Proposal – Ladder Truck

Based on a recommendation from Chief Fisher, Terre Haute Fire Department James Trimble made a motion to award to the lowest bidder Community Leasing Partners for a Ten (10) year option with an annual payment of \$170,289.82 interest rate of 3.64%; this was seconded by Bob All and approved by the Board. Chief Fisher informed the Board he would like to stay local but unfortunately the interest rates were higher and we need to go with the lowest payment.

6. Award Financial Proposal – Vehicles Terre Haute Police Department

Based on a recommendation from Chief Keen of the Terre Haute Police Department Bob All made a motion to award to Terre Haute Savings Bank the lowest bidder for a Four(4) year option with a semiannual payment of \$49,159.07 interest rate of 3.75%; this was seconded by Cary Sparks and approved by the Board.

7. Request from the Terre Haute Convention & Visitors Bureau to close all cross Streets on 1st Street North of Cherry on May 9th, 10th, 11th and 12 (tabled 2-11-19)

Marc Maurer Department of Engineering suggested a ROAD CLOSED AHEAD sign be placed at 1st and Ohio to warn drivers before they crossed Ohio. Based on positive recommendations from the Street Department and Department of Engineering Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

NEW BUSINESS

1. Request to Extend Contract for Tree Removal

Based on a positive recommendation from the Department of Engineering Cary Sparks made a motion to approve with no price increase; this was seconded by James Trimble and approved by the Board.

2. Request to Purchase Three (3) Buses off the State Bid

Terre Haute Transit informed the Board they would like to purchase Three (3) new Small buses to replace aging buses in their fleet. The cost of the buses would be \$167,889.00 (\$55,963.00 each). Terre Haute Transit will be required to pay \$33,000 FTA will pick up the rest and money is in the budget. James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

3. Change Order #1 for the Poplar Street Reconstruction Project

The lone bid for this project with substantially higher than the engineer's estimate. In the interest of moving the project forward, the traffic control plan was amended and new prices solicited from Wabash Valley Asphalt. This change order reflects the total deduction of \$105,691.88 from the contract price. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

4. Inspection Agreement – Washington Street Reconstruction Project

The Board was informed this is a standard agreement between the Department of Engineering and the Department of Redevelopment. Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

5. Request from Crossroads Events to close the West bound lane of Ohio from Brown to Fruitridge on May 18th during the COLOR RUN

Based on positive recommendations from the Department of Engineering, the Street Department and Traffic Division of the Terre Haute Police Department Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

6. Request from Crossroads Events to close 9th from Wabash to Cherry, Cherry from 8th to 9th, 9th from Cherry to Spruce, 8th from Cherry to Spruce and Spruce from 8th to 9th on June 7th during the CHAMBER OF COMMERCE 1 MILE RUN

Ethan Page informed the Board he may be making some changes to this closure once he met with ISU today. Cary Sparks made a motion to table; this was seconded by James Trimble and tabled by the Board.

7. Request from Terre Haute Police Department to declare Vehicles as Surplus

Steve Lockard, Fleet Manager for the Terre Haute Police Department informed the Board he would be trading all these vehicles on the purchase of new vehicles and the money credited would be used to purchase EQUIPMENT for the new vehicles, Cary Sparks asked what the amount was and the Board was informed \$21,000. James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

8. Request from Crossroads Events to close Poplar from 5th to 7th, 5th from Poplar to Oak, Oak from 5th to 9th, 9th from Oak to Swan, Swan from 9th to the alley East of Immanuel Lutheran Church and the alley East of the Church from Swan to Poplar during BRAT TROT October 19, 2019

Based on positive recommendations from the Street Department and the Department of Engineering James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

9. Request from Crossroads Events to close Cherry from 4th to 9th, Tippecanoe from 4th to 9th and 4th, 5th, 6th, 7th, 8th and 9th from Cherry to Tippecanoe during TURKEY TROT 11-28-19

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board. Scott Barbour informed Crossroads Events that 4th and 5th from Cherry North belong to ISU.

10. Request from CASA to paint LOGO on the Street at the intersection of 7th and Wabash and to place PINWHEELS in Planter Boxes along Wabash during April

The Board was informed they would like to paint on the 1st of April. Based on positive recommendations Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

11. Request form Hamilton Center to close Elm Street between 15th and 16th on 8-3-19 during WE LIVE EVENT

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

12. Request from James Twitchell to close Wabash from 6th to 9th and 9th from Wabash to Spruce during WABASH VALLEY DIVERSITY WALK ON 6-15-19

Based on positive recommendations from the Department of Engineering and the Street Department Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

13. Request from Susan G Komen Central Indiana to host the 23rd ANNUAL WABASH VALLEY RACE FOR THE CURE ON 9-28-19

Based on positive recommendations from the Police Department, Department of Engineering and Street Department James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board. The Board was informed letters would be sent to all home owners that may be affected by the closure.

14. Payroll

James Trimble made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Cary Sparks and approved by the Board.

15. PO Registers

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

16. Request to Purchase Pumpers – Terre Haute Fire Department

The Terre Haute Fire Department informed the Board they would like to purchase Two (2) to be delivered in 2020, Two (2) to be delivered in 2021 and Two (2) more in 2023. They will be replacing the 2002 Engines in Reserve and then placing Two (2) from the front line to reserves. Cary Sparks asked if these were a FORD or a CADILLAC and the Board was informed “right in the middle”. The Board was informed the money will come from the AMBULANCE NON REVERTING FUND, when asked how much this generated the Board was informed 1.3 to 1.4 million a year and right now \$700,000 to \$900,000 is being withdrawn at this time to pay financial leases. James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator
BOARD OF PUBLIC WORKS AND SAFETY

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY MARCH 25TH AT 9 AM