**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY FEBRUARY 13, 2023**

**AT 9 AM**

Members present Jonathan Stinson, James Trimble and Marla Flowers, Cary Sparks and Bob All were absent.

**OLD BUSINESS**

**1. APPROVE MINUTES FROM BOARD OF PUBLIC WORKS AND SAFETY JANUARY 23, 2023**

James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**2. OPEN BIDS – READY MIX**

The Board received the following bids:

* Jones and Sons Incorporated located in Terre Haute Indiana submitted a bid for $44,550.00
* Irving Materials Incorporated located in Terre Haute Indiana submitted a bid for $47,405.00

James Trimble made a motion to take these bids under advisement; this was seconded by Marla Flowers and approved by the Board.

**3. OPEN BIDS – SAND, STONE AND GRAVEL**

The Board received the following bids:

* S & G Excavating, Incorporated located in Terre Haute Indiana submitted a bid for $513,000.00
* Blann & Son LLC located in Sullivan Indiana submitted a bid for $472,950.00

Marla Flowers made a motion to take these bids under advisement; this was seconded by James Trimble and approved by the Board.

**NEW BUSINESS**

**1. REQUEST FROM ST PATRICKS TO CLOSE 19TH STREET AND POPLAR ON MARCH 9TH, 2023 TO PAINT SHAMROCK AND TO CLOSE 19TH STREET FROM OAK TO OHIO, EAST BOUND OHIO FROM 19TH TO 30TH AND WEST BOUND OHIO FROM 19TH TO 30TH DURING IRISH DASH AND ST PATRICKS PARADE MARCH 11, 2023**

Based on positive recommendations from the Department of Engineering, Street Department and Traffic Division of the Terre Haute Police Department James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**2. PARKING LANE RESTRICTION 1ST AVENUE**

The Board received a request to restrict parking on the north side of 1st Avenue from 13th Street to the alley east of 1131 1st Avenue. The applicant claims that parked vehicles on the north side of 1st Avenue make it cumbersome to enter/exit their garage. There is one property that is adjacent to the proposed restriction. The garage for said property faces east and is accessed by the alley east of 13th Street. The width of this section of roadway is approximately 25 feet and would therefore be eligible for the parking restriction per Sec. 8-63. Based on a positive recommendation from the Department of Engineering Marla Flowers made a motion to approve; this was seconded by James Trimble and approved by the Board.

**3.REQUEST FROM TERRE HAUTE FIRE DEPARTMENT LOCAL 758 TO CLOSE WBASH AVENUE FROM 7TH TO 9TH BEGINNNING MAY 23, 2023 AND ENDING MAY 25, 2023 DURING STATE CONVENTION**

Based on positive recommendations from the Department of Engineering and the Street Department Marla Flowers made a motion to approve; this was seconded by James Trimble and approved by the Board.

**4. TERRE HAUTE POLICE DEPARTMENT AGREEMENT WITH NCOURT PAYMENT PROCESSING**

The Board was informed there is a one-time fee of $350.00 to purchase the credit card machine. Based on a positive recommendation from City Legal James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**5. AGREEMENT WITH MILLER MENDEL AND Terre Haute POLICE DEPARTMENT**

Based on a positive recommendation from the Department of Engineering Marla Flowers made a motion to approve; this was seconded by James Trimble and approved by the Board.

**6. REQUEST FOR HANDICAP PARKING- 718 NORTH 14 ½ STREET**

Based on a recommendation from the Department of Engineering that this property has a garage and is not eligible for handicap parking James Trimble made a motion to DENY; this was seconded by Marla Flowers and denied by the Board.

**7.REQUEST FROM SONKA IRISH PUB TO CLOSE 14TH STREET FROM WABASH AVENUE TO THE ALLEY NORTH OF WABASH ON MARCH 16TH AT 7 AM UNTIL MARCH 17TH AT 12 AM AND OCTOBER 20TH AT 7 AM UNTIL OCTOBER 21ST AT 6 PM**

Based on positive recommendations from the Department of Engineering and the Street Department James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**8. REQUEST TO DECLARE 2003 INTERNATIONAL TRUCK AS SURPLUS –TERRE HAUTE STREET DEPARTMENT**

James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**9. REQUEST TO CLOSE 8TH STREET FROM WABASH TO OHIO FROM 4 PM TO 8 PM ON APRIL 6TH DURING IVY TECH EVENT**

Based on positive recommendations from the Street Department and the Department of Engineering James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

**10. CREDIT CARD APPROVAL – MAINTENANCE DEPARTMENT**

Based on a positive recommendation from the City Controller Marla Flowers made a motion to approve; this was seconded by James Trimble and approved by the Board.

**11. PAYROLL**

James Trimble made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Marla Flowers and approved by the Board.

**12. PO REGISTERS**

James Trimble made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Marla Flowers and approved by the Board.

**13. 2023 PLANS & SPECIFICATIONS FOR THE 2023 COMMUNITY CROSSINGS MATCHING GRANT**

* Johnson Drive - 3rd Place to 4th Street
* 4th Street – Johnson Drive to Davis Avenue
* 7th Street – Royse Street to Davis Avenue
* Davis Avenue – 3rd Street to 7th Street
* Fruitridge Avenue – Wallace Avenue to I70
* Walnut Street – 3rd Street to 19th Street
* Wabash Avenue – 35th Street to Highland Lawn Cemetery
* Locust Street – 25th Street to Heritage Trail Apartments

Based on a positive recommendation from the Department of Engineering Marla Flowers made a motion to approve the Specifications and put out to bid; this was seconded by James Trimble and approved by the Board.

**14. WORK ORDER #1 – MISCELLANEOUS REPAIR TO CURB, CURB AND GUTTER, HANDICAP RAMPS AND OTHER CONCRETE FLATWORK**

James Trimble made a motion to approve; this was seconded by Marla Flowers and approved by the Board.

There being no further business James Trimble made a motion to adjourn; this was seconded by Marla Flowers and approved by the Board.

Robin A Drummy, Administrator

BOARD OF PUBLIC WORKS AND SAFETY

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY FEBRUARY 27, 2023