**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY, SEPTEMBER 9, 2024**

**AT 9 AM**

Members present Marla Flowers, Mary Howard-Hamilton, Jim Nichols, Terry Hogan and Rod Hodge

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting August 26, 2024**

Mary Howard-Hamilton made a motion to approve; this was seconded by Terry Hogan and approved by the Board.

**2. Safe Streets for All Proposal Award**

Mary Howard-Hamilton made a motion to table based on a recommendation from the Department of Engineering that scoring was tight and they needed a little more time to review; this was seconded by Terry Hogan and tabled by the Board.

**NEW BUSINESS**

**1. Suit Authorization**

Mary Howard-Hamilton made a motion to approve; this was seconded by Jim Nichols and approved by the Board.

**2. Indiana State University Parade Permit 2024**

Based on positive recommendations from the Police Department, the Street Department and the Department of Engineering Mary Howard-Hamilton made a motion to approve; this was seconded by Jim Nichols and approved by the Board.

**3. Change Order #2 – City Hall Roofing Project**

The Board was informed this change order for $114,125.00 was to furnish and install structural steel supports and associated roofing modifications for future roof-mounted HVAC equipment at the City Hall building in Terre Haute. Based on a positive recommendation from the Department of Engineering Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

**4. Request to Advertise for Bids to Demolish 1211 Wabash Avenue and 686 Wabash Avenue**

Both these properties are owned by the Department of Redevelopment, EDIT Funds will be used for the demolition. Mary Howard-Hamilton made a motion to approve; this was seconded by Jim Nichols and approved by the Board.

**5. Payroll**

Terry Hogan made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of fund; this was seconded by Jim Nichols and approved by the Board.

**6. Claims**

Jim Nichols made a motion to certify the claims based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Mary Howard-Hamilton and approved by the Board.

**7. Request from Farrington Grove Historical District Board to close Putnam Street from 6th to Center and Center from Putnam to Washington on October 31 from 5 PM to 9 PM during HALLOWEEN EVENT**

Based on positive recommendations from the Department of Engineering and the Street Department Terry Hogan made a motion to approve; this was seconded by Mary Howard-Hamilton and approved by the Board.

**8. Request to Purchase Ten (10) Fare Boxes**

Debbie Hensley informed the Board she would like to purchase from Diamond Manufacturing for a total of $18,775.00. She received two (2) other proposals one (1) from Coach Bus Parts for $19,889.00 and one (1) from Don Brown Bus Sales for $16,814.87. Marla Flowers asked if this was in the budget and the Board was informed yes. Mary Howard-Hamilton made a motion to approve; this was seconded by Ron Hodge and approved by the Board.

There being no further business Mary Howard-Hamilton made a motion to adjourn; this was seconded by Jim Nichols and approved by the Board.

Robin a Drummy, Administrator

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Next meeting is Monday September 23rd at 9 AM