

FILED  
MAY 13, 2020  
CITY CLERK

APPROPRIATION NO. 7, 2020

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2020.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: <sup>PSUT</sup> ② <del>Other Revenue (Police)</del> <del>#0751-0017-00-390.010</del>	\$5,000.00	\$5,000.00
TO: Purchase of Equipment (Police) #0751-0017-04-444.010	\$5,000.00	\$5,000.00
<b>TOTAL</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 4 day of June, 2020.

George Azar George Azar, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 8TH day of JUNE, 2020.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 8TH day of JUNE, 2020.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

# REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

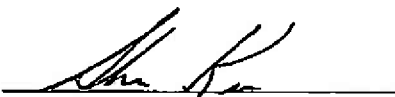
If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.


DEPARTMENT or FUND: Police DATE: 4/13/2020


FUND FROM WHICH APPROPRIATION IS TO BE MADE: Other Revenue 0751-0017-00-390.010

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Police/LIT</u>	<u>0751-0017-04-444.010</u>	<u>Purchase of Equipment</u>	<u>\$5,000.00</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____

Total Amount to be Appropriated: \$5,000.00

Department Head Approval:  Date: 4-13-20  
(Forward to Mayor) Signature

Mayoral Approval:  Date: 4-28-20  
(Forward to Controller) Signature

Controller Approval:  Date: 4/29/20  
(Forward to Legal) Signature

Received by Legal: \_\_\_\_\_ Date: \_\_\_\_\_  
Appropriation # 7

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

# TERRE HAUTE

A LEVEL ABOVE

To: Mayor Duke Bennett  
City Controller  
City Legal

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

From: Sgt. Stephen Lockard  
Administrative Sergeant/Grant Manager

1211 Wabash Avenue  
Terre Haute, IN 47807

Shawn Keen  
Chief of Police

Phone: 812.238.1661  
Fax: 812.232.9002

Re: Request for Appropriation of Funds

Date: April 9, 2020

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

DUKE A. BENNETT  
Mayor

The Police Department is requesting an appropriation of funds, received from the Wabash Valley Community Foundation, Inc. These funds were awarded to the Terre Haute Police Department as part of the Wabash Valley Community Foundation's COVID-19 Rapid Response Grant, to provide funding for the acquisition of personal protective equipment (PPE) for our officers in light of the COVID-19 pandemic. This funding will be used for the purchase of reusable respirators and accompanying filters.

SHAWN KEEN  
Chief of Police

Respectfully submitted,

MARC ELDRED  
Assistant Chief / Operations



MATTHEW CARDEN  
Assistant Chief / Investigations

Shawn Keen  
Chief of Police



For good. For ever.

April 7, 2020

Sgt. Stephen Lockard  
Administrative Sergeant/Grant Manager  
Special Services Division  
Terre Haute Police Department  
1211 Wabash Ave  
Terre Haute, IN 47807

Dear Sgt. Lockard:

Enclosed is the Wabash Valley Community Foundation's check in the amount of \$5,000. This funding is provided in response to the Terre Haute Police Department application to the Community Foundation's COVID-19 Rapid Response grant program.

This grant is given in support of purchasing Personal Protective Equipment as needed to protect the Special Services Division personnel and as defined in your grant application submitted March 26, 2020.

The Wabash Valley Community Foundation is pleased to be in a position to support the Special Services Division of the Terre Haute Police Department amid the uncertainty of this COVID-19 crisis. If you have any questions, please contact the Foundation's program director, Kelli Miller, at [kelli@wvcf.org](mailto:kelli@wvcf.org).

Sincerely,

Nancy Rogers  
President

Beth Tevlin  
Executive Director

Enc.

\*\*\*\*\*

By my signature, the Special Services Division of the Terre Haute Police Department accepts this funding and agrees that it shall be used as defined in this letter, and further agrees that this letter serves as a binding Grant Agreement as to the acceptance of the funding and its intended use.

\_\_\_\_\_  
Signature of Authorized Officer

\_\_\_\_\_  
Title

Terre Haute Police Department  
\_\_\_\_\_  
Grantee

4/8/2020  
\_\_\_\_\_  
Date of Acceptance

*Serving Clay, Sullivan and Vigo Counties*



## City of Terre Haute CASH RECEIPT

Type	Description	Receipt Number	Deposit Number	Date	Source/Category	System	Payer	Amount
<b>WABASH VALLEY COMMUNITY FOUNDATION</b>								
4854								
Check	THPD COVID-19 RAPID RESPONSE GRANT FOR PPE	16183	4854	4/13/2020	GRANT REVENUE	CR	WABASH VALLEY COMMUNITY F	
<u>Account Description</u>		<u>Account ID</u>			<u>Debit Amount</u>		<u>Credit Amount</u>	
Other Revenue		0751-0017-00-390010					\$5,000.00	
							<i>Totals for 4854:</i>	<i>\$5,000.00</i>