

## Edwards,Michelle

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**From:** Ryan,Anne-Therese  
**Sent:** Monday, July 22, 2024 10:08 AM  
**To:** Azar, George; DeBaun,Curtis; Boland,Tammy; Hinton,Kandace; Thompson,Amanda; Loudermilk,Cheryl; Nation,Todd; Chalos,James; Dinkel,Anthony  
**Cc:** Edwards,Michelle; Dekro,Eve; Intern,Communications  
**Subject:** RE: Save the Date - Tajimi Student Visit  
**Attachments:** Tajimi City Hall Visit Run of Show.pdf

Hello City Councilors,

I wanted to quickly follow up with details about the Tajimi Delegation visit. As a reminder, **this Friday, July 26 at 1 PM**, students from Tajimi, Japan will be at City Hall. We will begin with a brief tour of City Hall, followed by a program in the City Courtroom, and conclude with a reception in the courtyard. The program in the courtroom should begin around 1:20 PM, so we ask that you are in the courtroom shortly before then. Attached to this email is a run of show with the times for the program.

You may bring a few guests with you. All City Councilors and their guests are invited to attend the program and reception. (You do not have to attend the tour of City Hall.)

Please reach out if you have any questions.

All the best,  
AT

**Anne-Therese (AT) Ryan** *(she/her/hers)*  
Director  
Terre Haute Human Relations Commission



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**From:** Ryan,Anne-Therese  
**Sent:** Friday, July 12, 2024 2:30 PM  
**To:** Azar, George <George.Azar@TerreHaute.IN.Gov>; DeBaun,Curtis <Curtis.Debaun@TerreHaute.IN.Gov>; Boland,Tammy <Tammy.Boland@TerreHaute.IN.Gov>; Hinton,Kandace <Kandace.Hinton@TerreHaute.IN.Gov>; Thompson,Amanda <Amanda.Thompson@TerreHaute.IN.Gov>; Loudermilk,Cheryl <Cheryl.Loudermilk@TerreHaute.IN.Gov>; Nation,Todd <Todd.Nation@TerreHaute.IN.Gov>; Chalos,James <James.Chalos@TerreHaute.IN.Gov>; Dinkel,Anthony <Anthony.Dinkel@TerreHaute.IN.Gov>  
**Cc:** Edwards,Michelle <Michelle.Edwards@TerreHaute.IN.Gov>; Dekro,Eve <Eve.Dekro@TerreHaute.IN.Gov>; Intern,Communications <Communications.Intern@TerreHaute.IN.Gov>  
**Subject:** Save the Date - Tajimi Student Visit

Hello City Councilors,

I hope you all are well! In a few weeks, the City of Terre Haute will be welcoming a delegation of students from our 'Sister City,' Tajimi, Japan. The students will arrive on Monday, July 22, and will be engaging in a variety of activities throughout our community during their 10-day stay.

On Friday, July 26 at 1 PM, the students will be at City Hall for a tour, reception, and musical/dance performance. Please mark your calendars, because we would love for you all to attend!! The entirety of the program should last about an hour and a half. We will have more detailed information about the program in the coming weeks.

Thanks so much,  
AT

**Anne-Therese (AT) Ryan** (she/her/hers)

Director

Terre Haute Human Relations Commission

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## 2024 Tajimi Delegation Visit

July 26, 2024

1:00 PM

Terre Haute City Hall  
17 Harding Ave. Terre Haute, IN 47807

### Run of Show

12:00 PM	<b>Set Up</b> Courtroom
12:30 PM	<b>Sound Check</b> Courtroom
1:00 PM	<b>Delegation Arrives</b>
1:05 PM	<b>Tour of City Hall</b>
1:25 PM	<b>Return to Courtroom</b>
1:30 PM	<b>Program Begins</b>
1:30 PM	<b>Welcome and Introduction of Tajimi Delegation</b> Eve
1:32 PM	<b>Remarks from Tajimi Delegation Leader</b> Leader/Assistant Principal
1:38 PM	<b>Introduction of Mayor</b> Eve
1:40 PM	<b>Remarks from Mayor</b> Mayor Sakbun
1:45 PM	<b>Question and Answer</b> Students can ask Mayor Questions
1:55 PM	<b>Exchange of Mayoral Gifts</b> Mayor Sakbun and Delegation Leader/Assistant Principal
2:00 PM	<b>Performance from Tajimi Delegation</b>
2:15 PM	<b>Performance from Terre Haute</b> <i>Performer TBA</i>
2:30 PM	<b>Reception</b> <i>Light Refreshments for Guests and Gift Bags from Terre Haute for Tajimi Delegation</i>