

RESOLUTION 19, 2024

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account(s) of the Mayor's Office (0101-0001) budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0001-01-412012	Administrative Assistant	\$5,000.00
TO: #0101-0001-03-439186	Civic Promotions	\$5,000.00
TOTAL		\$5,000.00

Introduced by: _____ Cheryl Loudermilk, Councilman

Passed in open Council this _____ day of _____, 2024.

_____ Tammy Boland, President

ATTEST: _____ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this _____ day of _____, 2024 at _____ o'clock.

_____ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2024.

_____ Brandon C. Sakbun, Mayor

ATTEST: _____ Michelle L. Edwards, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Mayers

DATE: 7-11-2024

	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
FROM:	<u>0101-0001-01-412012</u>	<u>Administrative Assistant</u>	<u>\$5,000.00</u>
TO:	<u>0101-0001-03-439186</u>	<u>Civic Promotions</u>	<u>5,000.00</u>

FROM: _____

TO: _____

FROM: _____

TO: _____

FROM: _____

TO: _____

Total Amount to be Transferred: \$5,000.00

Department Head Approval:
(Forward to Mayor)

[Signature]
Signature

Date: 7/11/24

Mayoral Approval:
(Forward to Controller)

[Signature]
Signature

Date: 7/11/24

Controller Approval:
(Forward copy of approval to Department Head)

[Signature]
Signature

Date: 7/15/24

Received by City Legal:

Resolution # 19

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

10/17/24