

APPROPRIATION NO. 11, 2024

CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2024.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	THPD Abandoned Vehicles N/R #0228-0024	\$61,269.00	\$61,269.00
	THPD N/R #0274-0031	\$14,100.00	\$14,100.00
TO:	THPD Auctions/Donations #0715-0000-00-101100	\$75,369.00	\$75,369.00
	TOTAL	\$75,369.00	\$75,369.00

Introduced by: Cheryl Loudermilk Cheryl Loudermilk, Councilperson

Passed in open Council this 14 day of March, 2024.

Tammy Boland Tammy Boland, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 14 day of March, 2024

at 7:40pm o'clock.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 14 day of March, 2024.

[Signature] Brandon C. Sakbun, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

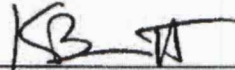
If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police DATE: 02/14/2024

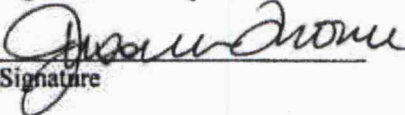
FUND FROM WHICH APPROPRIATION IS TO BE MADE: 0274 TH Police N/R

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Auctions / Donations</u>	<u>0715-0000-00-101100</u>	<u>Cash</u>	<u>\$14,100</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____

Total Amount to be Appropriated: \$14,100

Department Head Approval:  Date: 2/28/24
(Forward to Mayor) Signature

Mayoral Approval: _____ Date: _____
(Forward to Controller) Signature

Controller Approval:  Date: 2/28/24
(Forward to Legal) Signature

Received by Legal: _____ Date: _____ Appropriation # 11

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police DATE: 02/14/2024

FUND FROM WHICH APPROPRIATION IS TO BE MADE: 0228 Abandoned Vehicles N/R

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Auctions / Donations</u>	<u>0715-0000-00-101100</u>	<u>Cash</u>	<u>\$61,269</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____

Total Amount to be Appropriated: \$61,269

Department Head Approval: [Signature] Date: 2/28/24
(Forward to Mayor) Signature

Mayoral Approval: _____ Date: _____
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 2/28/24
(Forward to Legal) Signature

Received by Legal: _____ Date _____
Appropriation # 11

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

POLICE



To: City of Terre Haute
Office of the Controller

From: Lt. Stephen Lockard
Police Department

Re: Quietus of Check

Date: February 28, 2024

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

222 S. 7th Street
Terre Haute, IN 47807

Phone: 812.238.1661
Fax: 812.232.9002

www.terrehaute.IN.gov

BRANDON SAKBUN
Mayor

KEVIN BARRETT
Chief of Police

MATTHEW RAINS
Assistant Chief / Investigations

JEREMY SPARKS
Assistant Chief / Operations

The police department is requesting appropriation of funds as described below, to be utilized for the purchase of two vehicles, total purchase price \$96,469.76. These vehicle will be used to replace specifically outfitted vehicles that will be returned to appropriate unit/officer assignments after the appointment of Kevin Barrett to the position of Chief of Police, and Matthew Rains to the position of Assistant Chief.

\$61,269	from 0228 Abandoned Vehicles N/R to 0715-0000-00-101100 Auctions/Donations – Cash
\$14,100	from 0274 TH Police N/R to 0715-0000-00-101100 Auctions/Donations – Cash
\$7,630.76	from 0233-0025 TH Police Continuing Education to 0233-0025-04-444080 TH Police Continuing Education – Purchase of Vehicles
\$88,869	0715-0068 Auctions/Donations – Cash, to 0715-0068-04-444080 Auctions/Donations – Purchase of Vehicles

Respectfully,

Lt. Stephen Lockard



To: City of Terre Haute
Office of the Controller

From: Lt. Stephen Lockard
Police Department

Re: Request for Authorization to Purchase Vehicle

Date: January 5, 2024

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

222 S. 7th Street
Terre Haute, IN 47807

Phone: 812.238.1661
Fax: 812.232.9002

www.terrehaute.IN.gov

BRANDON SAKBUN
Mayor

KEVIN BARRETT
Chief of Police

MATTHEW RAINS
Assistant Chief / Investigations

JEREMY SPARKS
Assistant Chief / Operations

The Police department is requesting authorization from the Board of Public Works & Safety to purchase one (1) 2024 Ram 1500 Crew Cab truck, quoted at \$49,768.76; below the threshold requiring request for proposals. This vehicle would be purchased using a combination of funds, partially funded by revenue received from the most recent sale of decommissioned police vehicles, and partially funded with funds remaining in the Abandoned Vehicles N/R fund, if appropriation of those funds is approved by the Terre Haute City Council.

Respectfully,

A handwritten signature in black ink, appearing to read "SL 0171", is written over the typed name.

Lt. Stephen Lockard

DORSETT AUTOMOTIVE



4120 S US Hwy 41 Terre Haute IN 47802

Date 1/3/2024

Salesperson Brandon Dorsett

Company The City of Terre Haute
 Address 1211 Wabash Ave
 City Terre Haute State IN
 County VIGO Zip 47807
 Home _____ Bus Phone _____
 Cell Phone (812) 678-7928
 Email kevin.barrett@terrehaute.in.gov

New Demo Rental Unit Used
 Year 2024 Make RAM Stock R240027
 Model 1500 Body CREW CAB TRADESMAN 57" 4W...
 Color Diamond Black Crystal Pearlcoat Top _____ Trim _____
 VIN 1C6SRFGT5RN168824 Miles 1

*Added Equipment:

TRADE IN (1)	
Year	Make
Model	
VIN	
Miles	
Stock	
TRADE IN (2)	
Year	Make
Model	
VIN	
Miles	
Stock	
Allowance	
Cash Due	\$0.00
Deposit	\$0.00
TOTAL CREDITS	\$0.00

PURCHASE	
Market Value	\$57,510.00
Savings	\$7,940.24
Price	\$49,569.76
Added Equip*	\$0.00
Doc Fee	\$199.00
SUBTOTAL	\$49,768.76
Sales Tax	\$0.00
IN Registration Fee	\$15.00
BMV Fee	\$15.00
TOTAL CASH PRICE	\$49,798.76
Total Credits	(\$0.00)
TRADE-IN PAYOFF	\$0.00
BALANCE DUE	\$49,798.76

This is not a contract

Prepared by Brandon Dors

TERRE HAUTE

A LEVEL ABOVE

To: City of Terre Haute
Office of the Controller

From: Lt. Stephen Lockard
Police Department

Re: Quietus of Funds

Date: January 15, 2024

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

222 S. 7th Street
Terre Haute, IN 47807

Phone: 812.238.1661
Fax: 812.232.9002

www.terrehaute.IN.gov

BRANDON SAKBUN
Mayor

KEVIN BARRETT
Chief of Police

MATTHEW RAINS
Assistant Chief / Investigations

JEREMY SPARKS
Assistant Chief / Operations

The Police department is requesting authorization from the Board of Public Works & Safety to purchase one (1) 2024 Ford Explorer XLT, quoted at \$46,701.00; below the threshold requiring request for proposals. This vehicle would be purchased locally, using a combination of funds, partially funded by funds remaining in the Abandoned Vehicles N/R fund, TH Police N/R fund, and THPD Continuing Education.

Respectfully,



Lt. Stephen Lockard

VISIT US ONLINE
maceford.com

MACE FORD
4501 US HWY 41 S.
TERRE HAUTE, INDIANA 47802
Ph. 812-234-1502 - FAX 812-234-1809

VEHICLE BUYERS ORDER

STOCK NO. _____
DATE 1-15-24

PURCHASER'S NAME Terre Haute Board Public Works
(PRINT OR TYPE)

CO PURCHASER'S NAME _____

ADDRESS 17 Harding Ave

CITY Terre Haute STATE IN ZIP CODE 47807

NEW USED DEMO

PHONE 812-232-4767

YEAR <u>2023</u>	MAKE <u>Ford</u>	MODEL <u>Explorer</u>	COLOR <u>Black</u>	TYPE <u>202A XLT 4WD</u>
VEHICLE IDENTIFICATION NUMBER <u>1FM5K8DH7PGC38149</u>		MILES <u>185</u>	DELIVERY	

FINANCE TERMS	CASH PRICE	<u>\$46,506 00</u>
	TRADE ALLOWANCE	<u>_____</u>
	ESP	
	TAX	
	INDIANA CONVENIENCE FEE	
	DOC	<u>195 00</u>
	TOTAL	
	DEPOSIT	
	REBATES	
	PAYOFF	
	GAP	
	TOTAL AT DELIVERY	<u>\$46,701 00</u>

PAYOFF TO: _____
GOOD THROUGH DATE: _____

REBATES _____

TRADE-IN DESCRIPTION <u>NA</u>			
YEAR	MAKE	MODEL	COLOR
VIN		MILEAGE	

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED."

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement.

THIS ORDER IS NOT A BINDING CONTRACT.
I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, or older, and hereby acknowledge receipt of a copy of this order.

[Signature] SALES CONSULTANT SIGNED: _____ PURCHASER

MANAGER APPROVAL _____

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER MANAGEMENT