

SPECIAL ORDINANCE NO. 32, 2024

CITY CLERK

AN ORDINANCE SETTING THE MAXIMUM SALARIES OF ALL EMPLOYEES OF THE DEPARTMENT OF REDEVELOPMENT PURSUANT TO THAT WHICH HAS ALREADY BEEN ALLOCATED BY THE REDEVELOPMENT COMMISSION AND IN SOME INSTANCES ESTABLISHING CERTAIN BENEFITS FOR THE ABOVE MENTIONED INCLUDED EMPLOYEES, EFFECTIVE JANUARY 1, 2025.

BE IT ORDAINED by the Common Council of the City of Terre Haute:

SECTION 1. Commencing January 1, 2025, the following salary schedule, not to exceed the amounts listed, shall be in full force and effect for the designated Municipal Employees of the City of Terre Haute by Department, as follows:

<b>DEPARTMENT/POSITION</b>	<b>AMOUNT</b>
<b>DEPARTMENT OF REDEVELOPMENT:</b>	
Department Head	\$ 85,610
Office Manager	\$ 46,610
Finance Administrator	\$ 61,867
Real Estate Administrator	\$ 81,648
Redevelopment Grants/Planning Administrator	\$ 80,215

SECTION 2. Commencing January 1, 2025, the Department of Redevelopment will provide to each department head and full time, permanent employee whose salary is established by this ordinance health and hospitalization insurance coverage as set forth in the Department of Redevelopment Employee Handbook, through December 31, 2025.

SECTION 3. Commencing January 1, 2025, the Department of Redevelopment will provide to each department head and full time, permanent employee whose salary is established by this ordinance dental insurance coverage as set forth in the Department of Redevelopment Employee Handbook, through December 31, 2025.

SECTION 4. The salaries of all municipal employees of the City of Terre Haute shall be fixed on an annual basis, weekly basis, or an hourly basis, as established in this Ordinance, but the salaries shall be paid bi-weekly in a manner determined by the Board of Public Works and Safety.

SECTION 5.

**(A) VACATION DAYS**

The schedule for earning vacation time shall be set forth in the Department of Redevelopment Employee Handbook and shall apply to all Department of Redevelopment employees.

**(B) PERSONAL DAYS**

The schedule for awarded personal time shall be set forth in the Department of Redevelopment Employee Handbook and shall apply to all Department of Redevelopment employees.

**(C) SICK DAYS**

The schedule for sick leave time shall be set forth in the Department of Redevelopment Employee Handbook and shall apply to all Department of Redevelopment employees.

**(D) HOLIDAYS**

The holidays recognized by the Department of Redevelopment shall be set forth in the Department of Redevelopment Employee Handbook.

SECTION 7. This Ordinance shall be in full force and effect from and after its passage and shall be effective as in the salaries provided on and for January 1, 2025.

Introduced by: \_\_\_\_\_ Cheryl Loudermilk, Councilperson

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_ Tammy Boland, President

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ o'clock.

\_\_\_\_\_ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_ Brandon C. Sakbun, Mayor

ATTEST: \_\_\_\_\_ Michelle L. Edwards, City Clerk