

APPROPRIATION NO. 35, 2024

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2024.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	Police/General Fund #0101-0017	\$42,913.84	\$42,913.84
TO:	Police/Overtime #0101-0017-01-412129	\$42,913.84	\$42,913.84
	TOTAL	\$42,913.84	\$42,913.84

Introduced by: _____ Cheryl Loudermilk, Councilperson

Passed in open Council this _____ day of _____, 2024.

_____ Tammy Boland, President

ATTEST: _____ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this _____ day of _____, 2024

at _____ o'clock.

_____ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2024.

_____ Brandon C. Sakbun, Mayor

ATTEST: _____ Michelle L. Edwards, City Clerk

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police DATE: 8/19/2024

FUND FROM WHICH APPROPRIATION IS TO BE MADE: General 0101

	<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO:	<u>Police / General Fund</u>	<u>0101-0017-01-412.129</u>	<u>Overtime</u>	<u>\$42,913.84</u>
TO:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TO:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TO:	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Total Amount to be Appropriated: \$42,913.84

Department Head Approval:
(Forward to Mayor) [Signature]
Signature

Date: 8/21/24

Mayoral Approval:
(Forward to Controller) [Signature]
Signature

Date: 8/21/24

Controller Approval:
(Forward to Legal) [Signature]
Signature

Date: 8/21/24

Received by Legal: 8-21-24
Date

Appropriation # 35

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

POLICE

TERRE HAUTE



To: City of Terre Haute
Mayor Brandon Sakbun
Controller Jessica Thome
City Council

From: Lt. Stephen Lockard
Police Department

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

Re: Request to Appropriate Reimbursed Overtime Funds

Date: August 21, 2024

222 S. 7th Street
Terre Haute, IN 47807

Phone: 812.238.1661
Fax: 812.232.9002

www.terrehaute.IN.gov

BRANDON SAKBUN
Mayor

KEVIN BARRETT
Chief of Police

MATTHEW RAINS
Assistant Chief / Investigations

JEREMY SPARKS
Assistant Chief / Operations

The police department is requesting appropriation of funds received as reimbursement for overtime incurred by federal Task Force Officers assigned to the Federal Bureau of Investigations (FBI), U.S. Marshall Service (USMS), Drug Enforcement Administration (DEA), and High Intensity Drug Trafficking Area (HIDTA) Task Force from 0101-0017-00-342025 Overtime Reimbursements, as well as overtime funds reimbursed by the Vigo County Convention & Visitors Bureau for events surrounding the 2024 eclipse from 0101-0017-00-360011 Event Reimbursements. The police department is requesting the following reimbursements received, totaling ~~\$42,913.84~~ be appropriated to Overtime 0101-0017-01-412.129:

OVERTIME REIMBURSEMENTS 0101-0017-00-342.025

FBI:	\$1,683.40
USMS:	\$7,409.76
DEA:	\$12,360.72
HIDTA:	\$4,859.96

EVENT REIMBURSEMENTS 0101-0017-00-360.011

Visitors Bureau (Eclipse):	\$16,600.00
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Respectfully,

Lt. Stephen Lockard

City of Terre Haute General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
0101-0017-00-342025						
Account: 0101-0017-00-342025 (Overtime Reimbursements)						
01/01/2024						\$0.00
				<i>Account Beginning Balance</i>		
01/26/2024	25935-1	Cash Receipts	OT REIMBURSEMENT-21105-56630		\$1,527.14	
				<i>Period 1 subtotals</i>	\$0.00	\$1,527.14
02/12/2024	25948-02	Cash Receipts	OT REIMBURSEMENT-21205-56650		\$2,453.87	
				<i>Period 2 subtotals</i>	\$0.00	\$2,453.87
03/04/2024	26005-64	Cash Receipts	OT REIMBURSEMENT-21495-57117		\$174.40	
03/04/2024	26005-75	Cash Receipts	OT REIMBURSEMENT-21499-57121		\$261.72	
03/04/2024	26005-91	Cash Receipts	OT REIMBURSEMENT-21505-57126		\$348.96	
03/04/2024	26005-93	Cash Receipts	OT REIMBURSEMENT-21506-57127		\$374.00	
03/04/2024	26005-101	Cash Receipts	OT REIMBURSEMENT-21510-57131		\$523.44	
				<i>Period 3 subtotals</i>	\$0.00	\$1,683.40
04/03/2024	26059-95	Cash Receipts	OT REIMBURSEMENT-21953-57911		\$4,072.38	
04/23/2024	26086-69	Cash Receipts	OT REIMBURSEMENT-22224-5841B		\$1,566.30	
				<i>Period 4 subtotals</i>	\$0.00	\$5,638.68
05/15/2024	26128-64	Cash Receipts	OT REIMBURSEMENT-22502-50960		\$1,001.25	
05/20/2024	26255-2	Cash Receipts	Reclass Dep # 22561 - March 24 HIDTA OT		\$2,029.58	
				<i>Period 5 subtotals</i>	\$0.00	\$4,630.83
06/14/2024	26255-6	Cash Receipts	Reclass Dep # 22893 - Apr 24 HIDTA OT		\$2,030.38	
06/24/2024	26214-197	Cash Receipts	OT REIMBURSEMENT-22989-59998		\$7,409.76	
06/25/2024	26216-29	Cash Receipts	OT REIMBURSEMENT-23013-60055		\$939.78	
				<i>Period 6 subtotals</i>	\$0.00	\$10,379.92
					\$0.00	\$26,313.84
08/13/2024				<i>Account Net Change</i>		(\$26,313.84)
08/13/2024				<i>Account Ending Balance</i>		(\$26,313.84)

City of Terre Haute General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
0101-0017-00-360011						
Account: 0101-0017-00-360011 (Event Reimbursements)						
1/1/2024						<i>Account Beginning Balance</i>
3/22/2024	26158-3	Cash Receipts	OT REIMBURSEMENT-22767-59107		\$16,600.00	\$0.00 <i>Exp 92 OT</i>
				<i>Period 3 subtotals</i>	\$0.00	\$16,600.00
				<i>Account Subtotal</i>	\$0.00	\$16,600.00
12/31/2024						<i>Account Net Change</i>
12/31/2024						(\$16,600.00)
						<u>(\$16,600.00)</u>