

FILED

NOV 21 2011

CITY CLERK

RESOLUTION NO. 26, 2011

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Mayor's budget to meet current and anticipated expenditures within said Department, and,

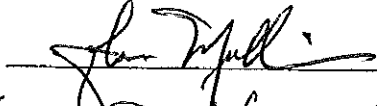
WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.


BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0001-03-439.185 Subscriptions & Dues	\$2,288.00
TO: #0101-0001-01-412.020 Secretary	\$ 579.00
TO: #0101-0001-01-412.205 Assistant to Mayor	\$ 671.00
TO: #0101-0001-01-412.207 Director of Public Affairs	\$1,038.00
Total	\$2,288.00

Introduced by:  George Azar, Councilman

Passed in open Council this 28th day of December, 2011.

 John Mullican, President

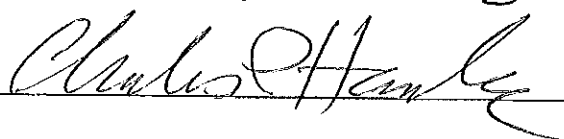
ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 29th day of December, 2011.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 29th day of DECEMBER, 2011.

 Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Mayor 0101-0001

DATE: 11/15/11

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-439.185</u>	<u>Subscriptions & Dues</u>	<u>\$ 2,288.00</u>
TO:	<u>01-412.020</u>	<u>Secretary</u>	<u>\$ 579.00</u>
TO:	<u>01-412.205</u>	<u>Asst. to Mayor</u>	<u>671.00</u>
TO FROM:	<u>01-412.207</u>	<u>Director of Public Affairs</u>	<u>\$ 1,038.00</u>

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

Total Amount to Be Transferred \$ 2288.00

Department Head Approval: [Signature] Date: 11-16-11
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-16-11
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/15/11
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 26
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

RECEIVED

NOV 17 2011

CITY LEGAL

Revised July 2010

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Date: 11/15/2011
Re: Mayor's Transfers

These transfers are to account for the 2.1% pay increase that happened after the 2011 budget was approved by the City Council. No new funds are being appropriated.

If you have any questions regarding this change, please contact me.

Thank you,

Leslie A. Ellis

City Controller

City of Terre Haute