

RESOLUTION NO. 52, 2011

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Controller #0101-0005 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #01-412.160		TO: #01-412.010	
Senior Financial Analyst	\$1,419.00	Department Head	\$1,419.00
FROM: #01-412.160		TO: #01-412.162	
Senior Financial. Analyst	\$ 695.00	Accts. Pay. Specialist	\$ 695.00
FROM: #01-412.160		TO: #01-412.163	
Senior Financial Analyst	\$2,085.00	Financial Analyst	\$2,085.00
FROM: #01-412.160		TO: #01-412.197	
Senior Financial Analyst	<u>\$1,043.00</u>	Assistant Controller	<u>\$1,043.00</u>
Total :	\$5,242.00	Total:	\$5,242.00

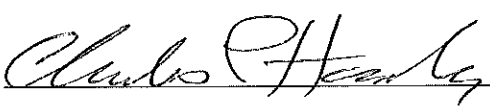
Introduced by:  George Azar, Councilman

Passed in open Council this 28th day of December, 2011.

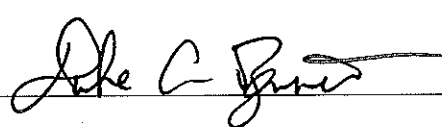
 John Mullican, President

ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 29th day of December, 2011.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 29th day of DECEMBER, 2011.

 Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Controller (0101-0005)

DATE: 12/16/11

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-412.160</u>	<u>Senior Fin. Analyst</u>	<u>\$ 5,242.00</u>
TO:	<u>01-412.010</u>	<u>Dept. Head</u>	<u>\$ 1,419.00</u>
TO:	<u>01-412.162</u>	<u>Accts. Pay. Specialist</u>	<u>\$ 695.00</u>
TO:	<u>01-412.163</u>	<u>Financial Analyst</u>	<u>\$ 2,085.00</u>
TO:	<u>01-412.197</u>	<u>ASST. Controller</u>	<u>\$ 1,043.00</u>
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 5,242.00

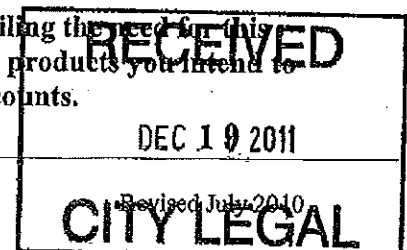
Department Head Approval: Leslie A. Ellis Date: 12/6/11
(Forward to Mayor) Signature

Mayoral Approval: Mike C. Gonzales Date: 12-19-11
(Forward to Controller) Signature

Controller Approval: Leslie A. Ellis Date: 12/16/11
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 52
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.



Memo

To: Mayor Bennett
From: Leslie Ellis
CC: Chou-il Lee
Date: 12/16/2011
Re: Controller's Office

This Resolution is to adjust all salary line items to actual at year end. Included in this Resolution is the 2.1% pay increase approved in the Salary Ordinance.

Please contact me if you have any questions or would like additional information.

Sincerely,

Leslie Ellis