

FILED

DEC 20 2011

CITY CLERK

RESOLUTION NO. 53, 2011

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Environmental Protection #0101-0041 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #01-413.010	TO: #01-412.018
Employer Social Sec. \$ 608.00	Clerk/Typist \$ 608.00
FROM: #01-413.020	TO: #01-413.060
Employer Medicare \$ 150.00	PERF \$ 150.00
FROM: #02-421.010	TO: #01-412.193
Office Supplies \$ 695.00	Env. Protection Dir. \$ 695.00
FROM: #02-421.010	TO: #01-412.158
Office Supplies \$ 800.00	Env. Protect. Officers \$ 800.00
FROM: #02-422.005	TO: #01-412.158
Operating Supplies \$1,748.00	Env. Protect. Officers \$1,748.00

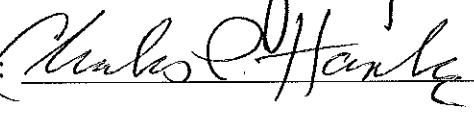
Total \$4,001.00

Total: \$4,001.00

Introduced by:  George Azar, Councilman

Passed in open Council this 28th day of December, 2011.

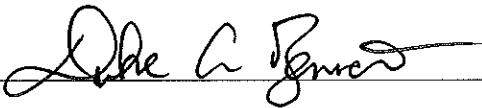
 John Mullican, President

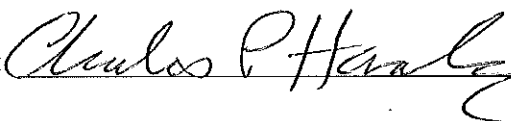
ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 29th day of December, 2011.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 29th day of DECEMBER, 2011.

 Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Environmental Protection (0101-0041)

DATE: 12/16/11

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-413.010</u>	<u>Employer Soc. Sec.</u>	<u>\$ 608.00</u>
TO:	<u>01-412.018</u>	<u>Clerk / Typist</u>	<u>\$ 608.00</u>
FROM:	<u>01-413.020</u>	<u>Employer Medicare</u>	<u>\$ 150.00</u>
TO:	<u>01-413.060</u>	<u>PERF</u>	<u>\$ 150.00</u>
FROM:	<u>02-421.010</u>	<u>Office Supplies</u>	<u>\$ 695.00</u>
TO:	<u>01-412.193</u>	<u>Env. Protection Dir.</u>	<u>\$ 695.00</u>
FROM:	<u>02-421.010</u>	<u>Office Supplies</u>	<u>\$ 800.00</u>
TO:	<u>01-412.158</u>	<u>Env. Prot. Officers</u>	<u>\$ 800.00</u>

Total Amount to Be Transferred \$ See Next Page

Department Head Approval:
(Forward to Mayor)

[Signature]
Signature

Date: 12-20-11

Mayoral Approval:
(Forward to Controller)

[Signature]
Signature

Date: 12-19-11

Controller Approval:
(Forward to the Legal Department)

Bessie A. Ellis
Signature

Date: 12/16/11

Received by Legal:

Date

Resolution #

53

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Environmental Protection (0101-0041)

DATE: 12/16/11

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>02-422.005</u>	<u>Operating Supplies</u>	<u>\$ 1748.00</u>
TO:	<u>01-412.158</u>	<u>Env. Prot. Officers</u>	<u>\$ 1748.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ <u>4001.00</u>

Total Amount to Be Transferred \$ _____

Department Head Approval: _____ Date: _____
(Forward to Mayor) Signature

Mayoral Approval: _____ Date: _____
(Forward to Controller) Signature

Controller Approval: _____ Date: _____
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 53
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Bennett
From: Leslie Ellis
CC: Chief Plasse
Date: 12/16/2011
Re: Environmental Protection Department

This Resolution is to adjust all salary line items to actual at year end. Included in this Resolution is the 2.1% pay increase approved in the Salary Ordinance.

Please contact me if you have any questions or would like additional information.

Sincerely,

Leslie Ellis