

FILED

FEB 06 2012

CITY CLERK

## APPROPRIATION NO. 4, 2012

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2012.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: Engineering Non-Reverting #0292-0042	\$5,050.00	\$5,050.00
TO: Staff Engineer Level II #0292-0042-01-412.219	\$5,050.00	\$5,050.00
<b>TOTAL</b>	<b>\$5,050.00</b>	<b>\$5,050.00</b>

Introduced by: John Mullican John Mullican, Councilman

Passed in open Council this 8<sup>th</sup> day of March, 2012.

Don Morris Don Morris, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9<sup>th</sup> day of March, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9<sup>th</sup> day of MARCH, 2012.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**DEPARTMENT  
OF  
ENGINEERING**

# Memo

**To:** Mayor Bennett  
**From:** Sally Roetker – Project Coordinator, Engineering  
**CC:** Chuck Ennis – City Engineer  
Leslie Ellis – City Controller  
Jackie Loeb – Assistant City Controller  
Traci Wells - Legal Department  
**Date:** January 18, 2012  
**Re:** Additional Appropriation

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The Department of Engineering is requesting an additional appropriation in the amounts listed below.

This appropriation is for the ending balances from 2011 that were not able to be encumbered for paving services.

Edit	Paving	\$ 82,117.85
MVH	Paving	\$ 19,340.60
LRS	Services Contractual	\$ 77,355.41

An additional appropriation of \$5,000 from the Eng Non-Reverting fund is being requested for the salary line of Staff Engineer Level II. This salary was listed incorrectly in the 2012 budget.

Thank-you.

**RECEIVED**

**JAN 20 2012**

**CITY LEGAL**

## REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Engineering DATE 1-18-12

FUND FROM WHICH APPROPRIATION IS TO BE MADE Eng Non-Reverting

	<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO:	<u>0292-0042</u>	<u>01-412.219</u>	<u>Staff Engineer Level II</u>	<u>\$ 5,050.00</u>
TO:	_____	_____	_____	\$ _____
TO:	_____	_____	_____	\$ _____
TO:	_____	_____	_____	\$ _____

Total Amount to Be Appropriated \$ 5,050.00

Department Head Approval:  
(Forward to Mayor)

Chuck Eri  
Signature

Date: \_\_\_\_\_

Mayoral Approval:  
(Forward to Controller)

De A. Junt  
Signature

Date 1-18-12

Controller Approval:  
(Forward to Legal)

Leslie A. Ellis  
Signature

Date 1/19/12

Received by Legal:

1/20/12  
Date

Appropriation # 4

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.