

FILED

OCT 25 2012

CITY CLERK

RESOLUTION NO. 24, 2012

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There is surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #0292-0042-03-432.090	TO: #0292-0042-04-441.010
Material Testing	Purchase of Equipment
\$700.00	\$700.00
Total	\$700.00

Introduced by:  John Mullican, Councilman

Passed in open Council this 8th day of November, 2012.

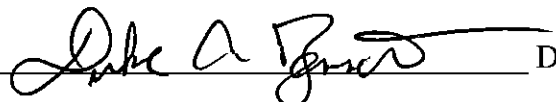
 Don Morris, President

ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9th day of November, 2012.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9th day of NOVEMBER, 2012.

 Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Engineering Non-Reverting

DATE: 10-10-12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0292-0042-03432.090</u>	<u>Material Testing</u>	<u>\$ 700.00</u>
TO:	<u>0292-0042-01-441.00</u>	<u>Purchase of Equipment</u>	<u>\$ 700.00</u>

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

Total Amount to Be Transferred \$ 700.00

Department Head Approval: [Signature] Date: 10/10/12
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 10-11-12
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 10/11/12
(Forward to the Legal Department)

Received by Legal: RECEIVED Resolution # 24

Date
OCT 10 2012
CITY OF

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**DEPARTMENT
OF
ENGINEERING**



Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Eills - City Controller
Jackie Loeb - Assistant City Controller
Traci Wells - City Legal
Chuck Ennis – City Engineer

Date: October 10, 2012

Re: Request for Transfer of Budgeted Funds

The Department of Engineering is requesting a transfer of budgeted funds within the Engineering Non-Reverting budget to purchase misc. equipment needed for inspection services.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.