

FILED

NOV 02 2012

CITY CLERK

RESOLUTION NO. 34, 2012

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #0101-0010-03-432.010	TO: #0101-0010-02-422.010
Services Contractual \$10,000.00	Gasoline \$10,000.00
Total \$10,000.00	\$10,000.00

Introduced by: John Mullican John Mullican, Councilman

Passed in open Council this 9th day of November, 2012.

Don Morris Don Morris, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9th day of November, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9th day of NOVEMBER, 2012.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Engineering / 0101-0010

DATE: 10-31-12

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0010-03-432.010</u>	<u>Services Contractual</u>	<u>\$ 10,000.00</u>
TO:	<u>0101-0010-02-422.010</u>	<u>Gasoline</u>	<u>\$ 10,000.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 10,000.00

Department Head Approval:
(Forward to Mayor)

[Signature] Date: 10/31/12
Signature

Mayoral Approval:
(Forward to Controller)

[Signature] Date: 11-1-12
Signature

Controller Approval:
(Forward to the Legal Department)

[Signature] Date: 11/1/12
Signature

RECEIVED

Received by Legal:

NOV 01 2012 Resolution # 34
Date

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**DEPARTMENT
OF
ENGINEERING**

Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Traci Wells - City Legal
Chuck Ennis – City Engineer

Date: October 31, 2012

Re: Request for Transfer of Budgeted Funds

The Department of Engineering is requesting a transfer of budgeted funds within the following accounts:

Engineering General – Services Contractual to Gasoline, the Gasoline line is short.

Engineering General – Social Director of Urban Forestry to Health Insurance and Dental Insurance, these lines are short.

CCD – Brown Boulevard to the Land line, the line is short due to land acquisition for the 8th Ave. and 3rd St. Intersection Improvements.

Please see the attached Requests for Transfer.

If you have any questions please contact me.

Thank you.