

FILED
NOV 01 2012
CITY CLERK

RESOLUTION NO. 32, 2012

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Environmental Protection Department budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #0101-0041-01-412.158	TO: #0101-0041-01-412.193
Env. Protection Officer \$3,658.00	Env. Protection Director \$3,658.00
Total \$3,658.00	\$3,658.00

Introduced by: John Mullican John Mullican, Councilman

Passed in open Council this 8th day of November, 2012.

Don Morris Don Morris, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9th day of November, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9th day of NOVEMBER, 2012.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENVIRONMENTAL PROTECTION Dept. (0041)

DATE: OCT. 17, 2012

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0041-01-412.158</u>	<u>ENV. PROTECTION OFFICER</u>	<u>\$ 3658.⁰⁰</u>
TO:	<u>0101-0041-01-412.193</u>	<u>ENV. PROTECTION DIRECTOR</u>	<u>\$ 3658.⁰⁰</u>

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

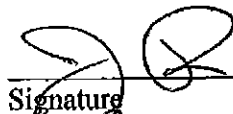
TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

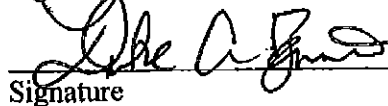
Total Amount to Be Transferred \$ 3658.⁰⁰

Department Head Approval:
(Forward to Mayor)


Signature

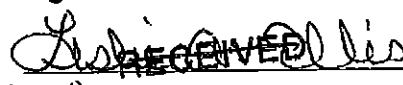
Date: 10-17-12

Mayoral Approval:
(Forward to Controller)


Signature

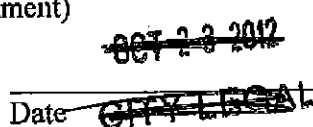
Date: 10-23-12

Controller Approval:
(Forward to the Legal Department)


Signature

Date: 10/22/12

Received by Legal:


Date

Resolution # 32

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

OCT 29 2012

CITY LEGAL

Revised July 2010

MEMO

DATE **October 17, 2012**

TO **Mayor Bennett, Controller and City Council**

FROM **Environmental Protection Dept.**

RE **Request for Transfer of Budgeted Funds**

Director, Marty Dooley retired and Code Enforcement Officer, Laurie Tharp was put in that position. To cover that fund for her remaining salary we need to transfer \$3,658.00.

Terre Haute Police Dept./Environmental Protection ds