

FILED

MAY 01 2013

CITY CLERK

RESOLUTION NO. 8, 2013

A RESOLUTION TO ESTABLISH QUALIFICATIONS FOR THE SELECTION OF A FINANCIAL CONSULTANT FOR THE CITY COUNCIL.

WHEREAS, I.C. 36-4-6-21 authorizes the City Council to conduct investigations with regard to the departments, officers, and employees of the city and the Council is entitled to access to all records pertaining to the investigation;

WHEREAS, pursuant to I.C. 5-22-6-1, a governmental body may purchase services in a manner it considers appropriate; and

WHEREAS, by Appropriation No. 37, 2013, the City Council authorized the appropriation of \$20,000 to its services contractual account for the hiring of a financial consultant; and

WHEREAS, by Resolution No. 6, 2013, the Council determined that said financial consulting services shall include, but not be limited to: attend all budget-related sessions; consult with City personnel and financial consultants to gather financial information; prepare findings or recommendations for the Council's consideration and review; answer questions posed by members of the City Council relating to financial and budgetary issues; and

WHEREAS, with regard to the selection and specific duties of the financial consultant, the Council wishes to formally establish such requirements.

THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Terre Haute, Indiana, that the financial consultant selected by the Council to provide the services identified herein shall:

1. Be a licensed accounting professional with a minimum of ten (10) years experience, and specific knowledge with regard to public financing; and
2. Have no contractual or employment relationships, other than this financial consulting situation, with the City of Terre Haute or any of its boards or agencies;
3. Be employed in a capacity that the consultant has access to resources necessary to perform the required tasks.

BE IT FURTHER RESOLVED that the selected financial consultant shall be required to provide the following services, to include but not be limited to:

1. Review records and reports related to the finances of the City of Terre Haute, with particular focus on the annual budget.

2. Attend all budget-related sessions, including special calls, City Council meetings, and committee meetings, as requested by the Council.

3. Conduct whatever research, calculations, or investigation is necessary to assist the Council in the review of City financial matters.


4. Meet with and/or request information from members of the City administration, including the Mayor, City Controller, department heads, and other City financial consultants to gather information necessary to assist the Council.

5. Provide recommendations and/or findings to the Council for consideration and review.


6. Answer questions submitted by the Council when submitted through the Council President or Finance Chair.

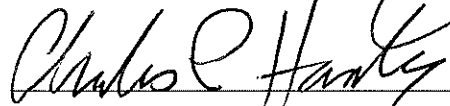
7. Submit itemized invoices on a monthly basis.

IT IS FURTHER RESOLVED that the final selection of the financial consultant will be conducted by a nomination and voice vote during a City Council meeting. Nominee receiving a majority vote by the Council shall be selected.

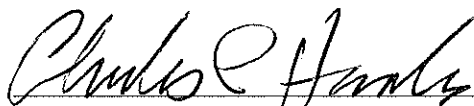
Introduced by:  Neil Garrison, Councilman

Passed in open Council this 9 day of MAY, 2013.

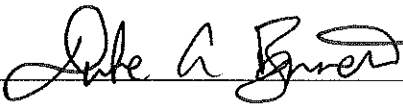
 Norman Loudermilk, President

ATTEST:  Charles P. Hanley, City Clerk

Presented by me to the Mayor this 20th day of MAY, 2013.

 Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 20th day of MAY, 2013.



Duke A. Bennett, Mayor

ATTEST: 

Charles P. Hanley, City Clerk