

FILED  
NOV 07 2013  
CITY CLERK

RESOLUTION NO. 40, 2013

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Fire Department budget #0101-0016 to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

|                                           |             |
|-------------------------------------------|-------------|
| FROM: #01-412.044 Battalion Chiefs        | \$ 306.00   |
| FROM: #01-412.046 Captains                | \$ 1,020.00 |
| FROM: #01-412.217 SCBA Pay Out            | \$ 500.00   |
| FROM: #03-433.020 Postage                 | \$ 600.00   |
| FROM: #03-434.010 Printing                | \$ 800.00   |
| FROM: #03-437.030 Vehicle Repair & Maint. | \$ 2,200.00 |

|                           |             |
|---------------------------|-------------|
| TO: #01-412.090 Longevity | \$ 5,426.00 |
|---------------------------|-------------|

|       |             |
|-------|-------------|
| Total | \$ 5,426.00 |
|-------|-------------|

|                               |             |
|-------------------------------|-------------|
| FROM: #01-412.046 Captains    | \$ 1,044.00 |
| FROM: #01-412.047 Lieutenants | \$11,068.00 |

|                              |             |
|------------------------------|-------------|
| TO: #01-412.049 Firefighters | \$12,112.00 |
|------------------------------|-------------|

|       |             |
|-------|-------------|
| Total | \$12,112.00 |
|-------|-------------|

|                                         |             |
|-----------------------------------------|-------------|
| FROM: #03-436.010 Electric Utility      | \$ 2,000.00 |
| FROM: #03-436.020 Gas Utility           | \$ 8,000.00 |
| FROM: #03-437.060 Bldg. Repair & Maint. | \$ 5,000.00 |
| FROM: #03-439.190 Public Relations      | \$ 2,000.00 |
| FROM: #03-433.030 Travel                | \$ 3,000.00 |

|                              |             |
|------------------------------|-------------|
| TO: #01-412.100 FLSA Monthly | \$20,000.00 |
|------------------------------|-------------|

|       |             |
|-------|-------------|
| Total | \$20,000.00 |
|-------|-------------|

FROM: #01-412.250 Cell Phone \$ 2,000.00  
FROM: #01-414.020 Protective Clothing \$17,250.00

TO: #01-412.129 Overtime \$19,250.00

**Total \$19,250.00**

FROM: #01-412.101 FLSA Pay Out \$23,432.00

TO: #01-412.128 Class Pay \$23,432.00

**Total \$23,432.00**

**Grand Total \$80,220.00**

Introduced by: Robert All Robert All, Councilman

Passed in open Council this 14<sup>th</sup> day of November, 2013.

Norm Loudermilk Norm Loudermilk, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 15<sup>th</sup> day of November, 2013.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 15<sup>th</sup> day of NOVEMBER, 2013.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**City of Terre Haute**



# Memo

**To:** Mayor Bennett  
Leslie Ellis, City Controller

**From:** Jeff Fisher, Fire Chief

**CC:** City Council

**Date:** October 31, 2013

**Re:** Transfers

---

The transfer of funds from FLSA Pay Out to Class Pay is to cover this line item until the end of the year. The Class Pay is to pay for Firefighters to work in out of classification. This is due to the vacant positions in Captain (1) and Lieutenant (2).

The transfer of funds from Cell Phone & Protective Clothing to Overtime is to ensure the Overtime has enough money to get us until the end of the year. (Just to be safe).

Feel free to contact me if you have any questions.

*Jeff*

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire 0101-0016DATE: 10/30/13

|       | Account #                             | Account Name        | Amount       |
|-------|---------------------------------------|---------------------|--------------|
| FROM: | 01-412 <sup>-101</sup> <del>432</del> | FLSA Pay Out        | \$ 23,432.00 |
| TO:   | 01-412.128                            | Class Pay           | \$ 23,432.00 |
| FROM: | 01-412.250                            | Cell Phone          | \$ 2000.00   |
| TO:   | 01-412.129                            | Overtime            | \$ 2000.00   |
| FROM: | 01-414.020                            | Protective Clothing | \$ 17,250.00 |
| TO:   | 01-412.129                            | Overtime            | \$ 17,250.00 |
| FROM: | 03-433.030                            | Travel              | \$ 3,000.00  |
| TO:   | 01-412.100                            | FLSA Monthly        | \$ 3,000.00  |

Total Amount to Be Transferred \$ 45,682.00Department Head Approval:  
(Forward to Mayor)

Signature

Date: 10-30-13Mayoral Approval:  
(Forward to Controller)

Signature

Date: 10-31-13Controller Approval:  
(Forward to the Legal Department)

Signature

Date: 11/5/13

Received by Legal:

Date

RECEIVED

NOV 05 2013

Resolution # \_\_\_\_\_

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**City of Terre Haute**



# Memo

**To:** Mayor Bennett  
Leslie Ellis, City Controller  
**From:** Jeff Fisher, Fire Chief  
**CC:** City Council  
**Date:** October 31, 2013  
**Re:** Transfers

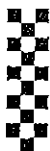
---

The transfer of funds from Asst/Battalion Chiefs, Captains, SCBA Pay Out, Vehicle Rep. & Maint., Printing & Postage to Longevity is to cover the Longevity until the end of the year. This line item is hard to predict and is short approximately \$5,400.

This transfer of funds from Captains & Lieutenants to Firefighters is to cover this line item until the end of the year. The Firefighters line item is short approximately \$12,112.

Feel free to contact me if you have any questions.

*Jeff*

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire 0101-0016DATE: 10/30/13

|       | <u>Account #</u>  | <u>Account Name</u>     | <u>Amount</u>     |
|-------|-------------------|-------------------------|-------------------|
| FROM: | <u>01-412.044</u> | <u>Battalion Chiefs</u> | <u>\$ 306.00</u>  |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>        | <u>\$ 306.00</u>  |
| FROM: | <u>01-412.046</u> | <u>Captains</u>         | <u>\$ 1020.00</u> |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>        | <u>\$ 1020.00</u> |
| FROM: | <u>01-412-017</u> | <u>SCBA Pay Out</u>     | <u>\$ 500.00</u>  |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>        | <u>\$ 500.00</u>  |
| FROM: | <u>03-433.020</u> | <u>Postage</u>          | <u>\$ 600.00</u>  |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>        | <u>\$ 600.00</u>  |

Total Amount to Be Transferred \$ 2426.00Department Head Approval:  
(Forward to Mayor)

Signature

Date: 10-30-13Mayoral Approval:  
(Forward to Controller)

Signature

Date: 10-31-13Controller Approval:  
(Forward to the Legal Department)

Signature

Date: 11/5/13

RECEIVED

Received by Legal:

Date

Resolution # 40

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire 0101-0016DATE: 10/30/13

|       | <u>Account #</u>  | <u>Account Name</u>               | <u>Amount</u>       |
|-------|-------------------|-----------------------------------|---------------------|
| FROM: | <u>03-434-010</u> | <u>Printing</u>                   | <u>\$ 800.00</u>    |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>                  | <u>\$ 800.00</u>    |
| FROM: | <u>03-437.030</u> | <u>Vehicle Repr + Maintenance</u> | <u>\$ 2,200.00</u>  |
| TO:   | <u>01-412.090</u> | <u>Longevity</u>                  | <u>\$ 2,200.00</u>  |
| FROM: | <u>01-412.046</u> | <u>Captains</u>                   | <u>\$ 1,044.00</u>  |
| TO:   | <u>01-412.049</u> | <u>Firefighters</u>               | <u>\$ 1,044.00</u>  |
| FROM: | <u>01-412.047</u> | <u>Lieutenants</u>                | <u>\$ 11,068.00</u> |
| TO:   | <u>01-412.049</u> | <u>Firefighters</u>               | <u>\$ 11,068.00</u> |

Total Amount to Be Transferred \$ 15,112.00Department Head Approval:  
(Forward to Mayor)

Signature

Date: 10-30-13Mayoral Approval:  
(Forward to Controller)

Signature

Date: 10-31-13Controller Approval:  
(Forward to the Legal Department)

Signature

Date: 11/5/13

RECEIVED

Received by Legal:

Date

NOV 9 2013

Resolution # \_\_\_\_\_

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**City of Terre Haute**



# Memo

**To:** Mayor Bennett  
Leslie Ellis, City Controller  
**From:** Jeff Fisher, Fire Chief  
**CC:** City Council  
**Date:** October 31, 2013  
**Re:** Transfers

---

The transfer of funds from Public Relations, Building Rep. & Maint., Gas Utility, Electric Utility & Travel to FLSA Monthly is to cover this line item until the end of the year. This is another line item that is hard to predict.

Feel free to contact me if you have any questions.

*Jeff*



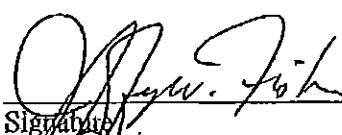
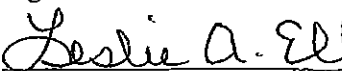
**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Fire 0101-0016DATE: 10/30/13

|       | <u>Account #</u>  | <u>Account Name</u>          | <u>Amount</u>      |
|-------|-------------------|------------------------------|--------------------|
| FROM: | <u>03-436.010</u> | <u>Electric Utility</u>      | <u>\$ 2,000.00</u> |
| TO:   | <u>01-412.100</u> | <u>FLSA Monthly</u>          | <u>\$ 2,000.00</u> |
| FROM: | <u>03-436.020</u> | <u>GAS Utility</u>           | <u>\$ 8,000.00</u> |
| TO:   | <u>01-412.100</u> | <u>FLSA Monthly</u>          | <u>\$ 8,000.00</u> |
| FROM: | <u>03-437.060</u> | <u>Bldg Repr &amp; Maint</u> | <u>\$ 5,000.00</u> |
| TO:   | <u>01-412.100</u> | <u>FLSA Monthly</u>          | <u>\$ 5,000.00</u> |
| FROM: | <u>03-439.190</u> | <u>Public Relations</u>      | <u>\$ 2,000.00</u> |
| TO:   | <u>01-412.100</u> | <u>FLSA Monthly</u>          | <u>\$ 2,000.00</u> |

Total Amount to Be Transferred \$17,000.00Department Head Approval:  
(Forward to Mayor)Date: 10-30-13Mayoral Approval:  
(Forward to Controller)Date: 10-31-13Controller Approval:  
(Forward to the Legal Department)Date: 11/5/13**RECEIVED**

Received by Legal:

Date

10/30/13

Resolution # \_\_\_\_\_

**CITY LEGAL**

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.