

FILED

JUL 15 2016

RESOLUTION NO. 11, 2016

CITY CLERK

WHEREAS, there are insufficient funds in a certain account of the Engineering Non-Reverting Fund budget to meet anticipated expenditures within said Department; and

WHEREAS, There are surplus funds in another account of the same budget, said.

BE IT THEREFORE RESOLVE: That the following transfer be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0292-0042-01-412.173	¹⁹⁸ 25,500.00	TO: #0292-0042-01-412.094	\$25,500.00
GIS Technician		Staff Engineer Level II / GIS Coordinator	
Total:	\$25,500.00		\$25,500.00

Introduced by: [Signature] George Azuc, Councilman

Passed in open Council this 11th day of August, 2016.

[Signature] Todd Nation, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 12th day of August, 2016.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 12th day of August, 2016.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor and Controller; No Council Action Needed)

This form is to be used when the requested transfer is between two line items in the same major classification.

DEPARTMENT or FUND: ENGINEERING NR SALARIES

DATE: 7/14/14

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0292-0042-01-412.173</u>	<u>GIS TECHNICIAN</u>	<u>\$ 25,500.00</u>
TO:	<u>0292-0042-01-412.094</u>	<u>STAFF ENGINEER LEVEL II/ GIS COORDINATOR</u>	<u>\$ 25,500.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ _____

Department Head Approval: *Cheryl E...* Date: 7/14/14
 (Forward to Mayor) Signature

Mayoral Approval: *De A...* Date: 7-14-14
 (Forward to Controller) Signature

Controller Approval: *Leslie A. Ellis* Date: 7/14/14
 (Forward copy of approval to Department Head)

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**DEPARTMENT
OF
ENGINEERING**



Memo

To: Mayor Bennett
From: Sally Roetker – Project Coordinator, Engineering
CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer
Date: July 19, 2016
Re: Request for Transfer of Budgeted Funds within
Classification

The Department of Engineering is requesting a transfer of budgeted funds within the Engineering Non-Reverting Fund from the GIS Technician Salary Line to a NEW line titled Staff Engineer Level II/GIS Coordinator to combine two positions into one.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.