

FILED

JUL 15 2016

CITY CLERK

RESOLUTION NO. 12, 2016

WHEREAS, there are insufficient funds in a certain account of the Engineering General Fund budget to meet anticipated expenditures within said Department; and

WHEREAS, There are surplus funds in another account of the same budget, said.

BE IT THEREFORE RESOLVE: That the following transfer be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0010-01-412.031	\$2,800.00	TO: #0101-0010-01-412.122	\$2,800.00
Electrical Inspector		Urban Forester	
Total:	\$2,800.00		\$2,800.00

Introduced by: [Signature] George Azar, Councilman

Passed in open Council this 11th day of August, 2016.

[Signature] Todd Nation, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 12th day of August, 2016.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 12th day of August, 2016.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor and Controller; No Council Action Needed)

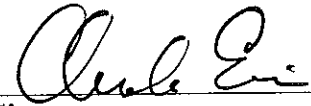
This form is to be used when the requested transfer is between two line items in the same major classification.


DEPARTMENT or FUND: ENGINEERING GENERAL SALARIES

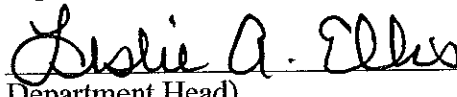
DATE: 7/14/16

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0010-01-412.031</u>	<u>ELECTRICAL INSPECTOR</u>	<u>\$ 2800.00</u>
TO:	<u>0101-0010-01-412.122</u>	<u>URBAN FORESTER</u>	<u>\$ 2800.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ _____

Department Head Approval:  Date: 7/14/16
 (Forward to Mayor) Signature

Mayoral Approval:  Date: 7-14-16
 (Forward to Controller) Signature

Controller Approval:  Date: 7/14/16
 (Forward copy of approval to Department Head)

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

DEPARTMENT
OF
ENGINEERING



Memo

To: Mayor Bennett

From: Sally Roetker – Project Coordinator, Engineering

CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer

Date: July 19, 2016

Re: Request for Transfer of Budgeted Funds within
Classification

The Department of Engineering is requesting a transfer of budgeted funds within the Engineering General Fund from the Electrical Inspector Line to the Urban Forester Line for insufficient funds.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.