

FILED

OCT 4 2016

CITY CLERK

APPROPRIATION NO. 12, 2016

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2016.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: Police (Gasoline) #0101-0017-02-422.010	\$90,000.00	\$90,000.00
TO: Police (Overtime) #0101-0017-01-412.129	\$90,000.00	\$90,000.00
TOTAL:	\$90,000.00	\$90,000.00

Introduced by: O. Earl Elliott, O. Earl Elliott, Councilman

Passed in open Council this 10th day of November, 2016.

Todd Nation Todd Nation, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of November, 2016.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of NOVEMBER, 2016.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: T. H. Police 0017

DATE: Sept. 23, 2016

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0017-02-422.010</u>	<u>Gasoline</u>	\$ <u>90,000.⁰⁰</u>
TO:	<u>0101-0017-01-412.129</u>	<u>Overtime</u>	\$ <u>90,000.⁰⁰</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 90,000.⁰⁰

Department Head Approval: [Signature] Date: 9-23-16
 (Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 9-23-16
 (Forward to Controller) Signature

Controller Approval: [Signature] Date: 9/26/16
 (Forward to the Legal Department)

Received by Legal: _____ Date: SEP 27 2016 Resolution # _____
 CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

MEMO

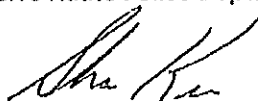
DATE September 23, 2016
TO Mayor Bennett, Controller and City Council
FROM Terre Haute Police Dept.

RE Request for Transfer of Budgeted Funds

The Police Union Contract states that not less than \$375,000.00 will be budgeted annually for overtime payment. The 2016 budget was cut to \$337,500.00. A difference of \$37,500.00.

Officers are working overtime due to staffing issues and being on a higher threat awareness. Gasoline will have a balance due to lower cost and two officer cars.

Terre Haute Police Dept./ ds



Chief Shawn Keen

ARTICLE 18
CALL OUTS/OVERTIME

- Section 1.** The City agrees that when a Member is off duty and said Member is called out/in to testify in a criminal or civil trial or to attend a mandatory work-related function, said Member shall receive time and one-half (1½) for the actual time spent or a minimum of four (4) hours, whichever is greater.
- Section 2.** The City further agrees that a Member may bank overtime and utilize it in one of two ways. Overtime may be used as compensatory time off or paid out to the Member after a Member submits a written request to be paid for a certain number of hours. The maximum amount of overtime that can be banked by an officer is 250 hours.
- Section 3.** Officers will be given the opportunity to be paid for banked overtime during the months of January, June, and November until the City's overtime budget is exhausted. Forty percent (40%) of the appropriated funds will be available in January, forty percent (40%) in June, and twenty percent (20%) in November, and the balance of any remaining funds will be available in December. Members with accrued overtime above the maximum 250 hours will automatically be paid the amount of overtime to reduce accrued hours to 250 hours before any other overtime request is paid. Members receiving payment for hours above the maximum can still be paid additional hours by submitting a request during the time overtime requests for payment are accepted.
- Section 4.** The City agrees that not less than \$375,000 will be budgeted annually for overtime payment under this Agreement. The City agrees that should additional funds for overtime be appropriated, those Members who submitted and were denied overtime payment shall receive first priority for payment.
- Section 5. Method of Payment.**
Determine the hourly rate of the individual filing for payment. Multiply the original hours by 1.5 and multiply those hours times the applicable rate. The result is the overtime amount to be paid.
- Section 6. Caps and Pay Schedules.**
- A. 100 hour cap per person during the January and June pay periods. 50 hour cap per person during the November pay period. The hours paid shall encompass the 1.5 comp calculations.