

FILED

JUL 06 2017

CITY CLERK

RESOLUTION 13, 2017

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the CCD Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0402-0051-03-432.010	Services Contractual	\$140,000.00
TO: #0402-0051-04-444.010	Purchase of Equipment	\$140,000.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14 day of September, 2017.

Karrum Nasser Karrum Nasser, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 15 day of September, 2017.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 15th day of SEPTEMBER, 2017.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

DEPARTMENT
OF
ENGINEERING



Memo

To: Mayor Bennett

From: Sally Roetker -- Project Coordinator, Engineering

CC: Jackie Loeb - Assistant City Controller
Chuck Ennis -- City Engineer
Brad Speidel - IT Director
Scott Walker - Financial Consultant
Molly Meeks - City Legal
Michelle Edwards - Administrative Assf/ City Council

Date: July 5, 2017

Re: Request for Transfer of Budgeted Funds between two major classifications

The Department of Engineering is requesting a transfer of budgeted funds within the CCD Fund from Services Contractual to Purchase of Equipment to cover expenses for IT Department purchases.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: CCD / 0462

DATE: 6/23/17

<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM: 0402-0051-03-432.010	SERVICES CONTRACTS	\$ 140,000.00
TO: 0402-0051-04-444.010	PURCHASE OF EQUIPMENT	\$ 140,000.00

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

Total Amount to Be Transferred \$ 140,000.00

Department Head Approval: [Signature] Date: 6/29/17
 (Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 6-29-17
 (Forward to Controller) Signature

Controller Approval: [Signature] Date: 6/29/2017
 (Forward to the Legal Department) Signature

Received by Legal: _____ Resolution # 13
 Date III 05 2017

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.