

FILED

NOV 26 2018

RESOLUTION 22, 2018

CITY CLERK

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Transit Department budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0621-0062-01-413.030	Group Health	\$33,000.00
TO: #0621-0062-04-444.135	Capital Maintenance	\$33,000.00
FROM: #0621-0062-01-412.086	Operations	\$30,000.00
TO: #0621-0062-03-435.010	Worker's Comp	\$10,000.00
TO: #0621-0062-03-431.030	Vehicle Repair & Maint	\$20,000.00
TOTAL		\$63,000.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 13 day of December, 2018.

Curtis DeBaun Curtis DeBaun, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 13 day of December, 2018.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 13TH day of DECEMBER, 2018.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Transit 0621-0062

DATE: 11/18/18

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-413.030</u>	<u>Group Health</u>	<u>\$ 33,000.00</u>
TO:	<u>04-444.135</u>	<u>Capital Maintenance</u>	<u>\$ 33,000.00</u>
FROM:	<u>01-412.086</u>	<u>Operators</u>	<u>\$ 30,000.00</u>
TO:	<u>03-435.010</u>	<u>Workman's Comp</u>	<u>\$ 10,000.00</u>
TO:	<u>03-437.030</u>	<u>Vehicle Repair & Maint</u>	<u>\$ 20,000.00</u>
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 63,000.00

Department Head Approval: Debbie Hensley Date: 11-20-18
(Forward to Mayor) Signature

Mayoral Approval: Rob A. Grant Date: 11-26-18
(Forward to Controller) Signature

Controller Approval: Leslie A. Ellis Date: 11/18/18
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 22
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Cc: Debbie Hensley, Transportation Director
Date: November 20, 2018
Re: Request to Transfer funds within the Transit Fund

I am requesting a transfer of \$33,000.00 from the Group Health line item to the Capital Maintenance line item, and \$30,000 from the Operators line item to Workman's Compensation (\$10,000) and Vehicle Repair & Maintenance (\$20,000) in the Transit Fund. No new money is being requested. These are normal year end transfers adjusting the budgeted line items to actual operational necessities.

The Request for Transfer of Budgeted Funds Form is attached.

Please contact me with any questions.

Thank you.