

FILED

AUG 7 2019

CITY CLERK

## APPROPRIATION NO. 15, 2019

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2019.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: Overtime Reimbursements (THPD) #0751-0017	\$43,416.72	\$43,416.72
TO: Police GF #0101-0017-01-412.129	\$43,416.72	\$43,416.72
<b>TOTAL</b>	<b>\$43,416.72</b>	<b>\$43,416.72</b>

Introduced by: Earl Elliot Earl Elliot, Councilman

Passed in open Council this 5TH day of SEPTEMBER, 2019.

Martha Crossen, Martha Crossen, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 6TH day of SEPTEMBER, 2019.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 6TH day of SEPTEMBER, 2019.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

## REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND: Police LIT/THPD DATE: 7/16/2019

FUND FROM WHICH APPROPRIATION IS TO BE MADE: 0751-0017- Overtime Reimbursements

<u>DEPT or FUND</u>	<u>Account #</u>	<u>Account Name:</u>	<u>Amount:</u>
TO: <u>Police GF</u>	<u>0101-0017-01-412.129</u>	<u>Overtime</u>	<u>\$43,416.72</u>
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____
TO: _____	_____	_____	_____

Total Amount to be Appropriated: \$43,416.72

Department Head Approval:  
(Forward to Mayor)

Signature

Date: 7-18-19

Mayoral Approval:  
(Forward to Controller)

Signature

Date 7-23-19

Controller Approval:  
(Forward to Legal)

Signature

Date 7/29/19

Received by Legal:

Date

**RECEIVED**

JUL 29 2019

Appropriation # 15

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.



To: City of Terre Haute  
Mayor Duke Bennett  
Controller Leslie Ellis

CITY OF  
TERRE HAUTE  
POLICE  
DEPARTMENT

CC: City Council

From: Shawn Keen  
Chief of Police

1211 Wabash Avenue  
Terre Haute, IN 47807

Re: Request for Appropriation of Funds

Phone: 812.238.1661  
Fax: 812.232.9002

Date: July 16, 2019

[www.terrehaute.IN.gov](http://www.terrehaute.IN.gov)

The Terre Haute Police Department respectfully requests funds received from various agencies as reimbursement for overtime expenditures, be appropriated to Overtime 0101-0017-01-412.129.

DUKE A. BENNETT  
Mayor

Reimbursements Received:

SHAWN KEEN  
Chief of Police

Jan 18, 2019	Operation Pull Over:	\$12,890.84
March 16, 2019	Operation Pull Over:	\$ 5,322.40
April 12, 2019	Operation Pull Over:	\$ 9,795.05
May 22, 2019	Operation Pull Over:	\$ 3,954.57
June 6, 2019	US Marshall Service:	\$ 5,060.16
July 3, 2019	Operation Pull Over:	\$ 6,393.70
<b>Total:</b>		<b>\$43,416.72</b>

MARC ELDRED  
Assistant Chief / Operations

MATTHEW CARDEN  
Assistant Chief / Investigations

Respectfully,

Shawn Keen  
Chief of Police

**Edwards,Michelle**

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**From:** Lockard, Stephen  
**Sent:** Tuesday, September 03, 2019 9:46 AM  
**To:** Nasser, Karrum; Auler, Amy; Crossen, Martha; DeBaun, Curtis; Elliott, Earl; Garrison, Neil; Azar, George; Nation, Todd; Morris, Don; Edwards, Michelle  
**Subject:** Appropriation No. 15, 2019

Members of the Terre Haute City Council,

Good morning. I am emailing regarding Appropriation No. 15, 2019, which is on the council's agenda for the September 5, 2019 meeting. Normally, I would be in attendance to answer any questions you may have regarding this request for appropriation, however a scheduling conflict prevents me from doing so this time. I wanted to ensure that you had all of the information that you might need to consider this request beforehand, and I am available by phone or email to answer any additional questions you may have in the meantime.

This request is for an appropriation from Overtime Reimbursements, from funds received for reimbursement of wages already expended during Operation Pull Over campaigns from December 2018 through June 2019, totaling \$43,416.72.

I hope that this brief explanation can serve in my absence, and please feel free to reach out if you have any additional questions.

Respectfully,  
Steve Lockard

*Sgt. Stephen Lockard*

Fleet & Administrative Services

Asset Forfeiture

Cellular Records Analyst/OSINT

Office: 812-244-2701

[Stephen.Lockard@TerreHaute.IN.gov](mailto:Stephen.Lockard@TerreHaute.IN.gov)

Terre Haute Police Department

1211 Wabash Avenue, Terre Haute, Indiana 47807

