

**Minutes of the Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN**

October 17, 2023

A Regular Meeting of the Board of Sanitary Commissioners took place in the Board of Works Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on October 17, 2023.

Physically present:

Jim Winning -	President
Tim Adams -	Vice-President
Marcus Maurer-	Secretary
Larry Auler -	Board Member

Face-Time:

Brad Bush	Board Member
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Jared Modesitt-	Sanitary Attorney/Speaker Phone
Sally Roetker -	Dept. of Engineering
Doug Foli-	Wastewater Treatment Plant
Josey Daugherty-	Dept. of Engineering
Brad Speidel-	IT Department
Troy Swan-	HWC Engineering
Andy Scales-	CHA

Jim Winning, President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board received the minutes of the meeting from October 3, 2023.

On a motion of Tim Adams, seconded by Larry Auler, and unanimously approved, it was resolved the minutes from the October 3, 2023 meeting be approved.

APPROVE CLAIMS

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Larry Auler, seconded by Tim Adams, and unanimously approved, it was resolved the claims be approved as presented.

APPROVE PAYROLL

The Board received the WWTP payroll for the period of 9/18/23-10/1/23 for Hourly and 9/28/23-10/11/23 for Salary.

On a motion of Tim Adams, seconded by Larry Auler, and unanimously approved, it was resolved the WWTP payroll for 9/18/23-10/1/23 for Hourly and 9/28/23-10/11/23 for Salary be approved.

MLS CONSTRUCTION ADMINISTRATION CONTRACT/CHA

Marcus Maurer presented the CHA construction administration contract for the New Main Lift Station. The lift station has been bid, awarded and financing is in place. CHA is the designer of the Lift Station which is a very complicated piece of equipment. HWC will be performing the construction inspection. Andy Scales stated they have partnered with Commonwealth through the design and will continue to have them as part of the team through the construction process under their primary agreement. This is an hourly not to exceed contract of \$2,491,000.00. Terry has reviewed the contract and suggested a few small revisions and all parties are agreeable. Marcus is asking to approve the contract pending these changes and allow Marcus to sign the contract.

On a motion of Tim Adams, seconded by Larry Auler, and unanimously approved, it was resolved to approve the MLS Construction Contract with CHA for an hourly not to exceed amount of \$2,491,000.00 pending the contract language changes already agreed upon and allowing Marcus Maurer to sign the contract.

PRELIMINARY SEWER ACCEPTANCE-GATX SEWER

Josey stated there was discussion at the last Sanitary Board Meeting to have a procedure in place for Sewer Acceptance by the City. Terry Modesitt drafted a couple Resolutions. One is the Sewer Acceptance for the GATX Sewer and stated if they build the sewer to our specifications they will get a favorable recommendation. The next Resolution addresses the Sewer Acceptance process moving forward. This is something to have in place for our records.

On a motion of Marcus Maurer, seconded by Tim Adams, and unanimously approved, it was resolved to approve Resolution #4-2023 which states the procedures that need to be in place in order to accept a Sewer into the City of Terre Haute.

On a motion of Larry Auler, and seconded by Marcus Maurer, and unanimously approved, it was resolved to approve Resolution #5-2025 which preliminarily accepts the GATX Sewer.

OTHER

Brad Speidel reported an update on the Sewage Billing office stating that Jesse Tohill resigned and was replaced by Heather Pullman. Another Financial Analyst has also been hired taking the Sewage Billing office to full staff. Brad also reported there is a customer on the east side, APEX Masonry, that has been billed and paying sewage since 2014, and they are actually on septic as they are too far to connect to the sewer. They will be receiving a \$3,200.00 refund from the City of Terre Haute.

Jim Winning stated he would like to have a tour scheduled of the Wastewater Treatment Plant in the next month or so.

The first meeting in November will be on Wednesday, November 8, 2023 at 10:00 am as the City of Terre Haute is closed on Tuesday, November 7, 2023 for Election Day.

ADJOURNMENT

On a motion of Tim Adams, seconded by Marcus Maurer, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.


The next meeting of the Sanitary Board will take place on November 8, 2023 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17 Harding Avenue, Terre Haute, Indiana.

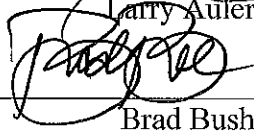
APPROVED on the 8th day of November, 2023.


Jim Winning, President

Tim Adams, Vice President

Marcus Maurer, Secretary


Larry Auler, Commissioner


Brad Bush, Commissioner