

**Minutes of the Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
March 18, 2025**

The Regular Meeting of the Board of Sanitary Commissioners took place in the Third Floor Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on March 18, 2025.

Physically present:

Pat Goodwin-	Vice-President
Jim Winning –	Board Member
Richard Shagley -	Sanitary Attorney

Video-Call

Dan Bradley-	President
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Absent:

Tim Adams-	Board Member
Marcus Maurer-	Board Member

Sally Roetker -	Secretary/Treasurer
Ed Stewart -	Director of WWTP
Jesse Tohill-	Director of Public Works
Leslie Marnewick-	Director of Sewage Billing
Brandon Sakbun-	Mayor of Terre Haute
Troy Swan-	HWC Engineering

Pat Goodwin, Vice-President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board received the minutes of the meeting from March 4, 2025.

On a motion of , Jim Winning seconded by Dan Bradley, and unanimously approved, it was resolved to approve the minutes from March 4, 2025.

APPROVE CLAIMS

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Jim Winning, seconded by Pat Goodwin, and unanimously approved, it was resolved the claims be approved.

PAYROLL

The Board received the WWTP payroll for the period of 2/17/25-3/2/25 for Hourly and 2/27/25-3/12/25 for Salary.

On a motion of Jim Winning, seconded by Dan Bradley, and unanimously approved, it was resolved the WWTP payroll for 2/17/25-3/2/25 for Hourly and 2/27/25-3/12/25 for Salary be approved.

ROSE HULMAN SEWAGE BILL LATE FEE APPEAL

Jesse Tohill reported sewage billing late fees may be caused from a problem with the USPS Distribution Center in Indianapolis. The Sewage Billing Office completed an analysis of the 2024 sewer bills and found 2,260 customers in the category of no late fees in 2024 but had a late fee in early 2025. By administrative procedure these late fees were removed, therefore no appeal decision is needed as the Rose Hulman late fee of \$3,003.15 falls into this category and will also be waived. Sewage billing will provide more payment boxes throughout town and promote payment by ACH; as well as work towards a reasonable solution to allow people more time to pay the sewage bill.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

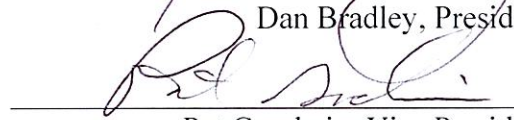
On a motion of Jim Winning, seconded by Pat Goodwin, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.

The next meeting of the Sanitary Board will take place on Tuesday, April 1, 2025 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17, Harding Avenue, Terre Haute, Indiana.

APPROVED on the 1st day of APRIL, 2025.



Dan Bradley, President



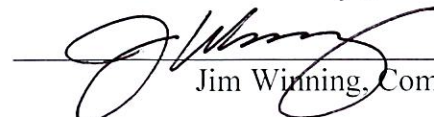
Pat Goodwin, Vice President



Marcus Maurer, Commissioner



Tim Adams, Commissioner



Jim Winning, Commissioner