

**Minutes of the Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
November 6, 2024**

The Regular Meeting of the Board of Sanitary Commissioners took place in the Third Floor Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on November 6, 2024.

Physically present:

Pat Goodwin-	President
Jim Winning-	Vice-President
Marcus Maurer-	Secretary
Dan Bradley –	Board Member
Richard Shagley-	Attorney for the Sanitary Board

Absent:

Tim Adams-	Board Member
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Mayor Sakbun

Sally Roetker -	Dept. of Engineering
Ed Stewart -	WWTP
Jesse Tohill-	Director of Public Works
Troy Swan-	HWC Engineering
Bob Murray-	Tax Payers Association
Jim Hunter-	Tax Payers Association
Ben Shoulders-	American Structurepoint
Herb Butler-	American Structurepoint
Troy Bennett-	Local 157

Pat Goodwin, President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board received the minutes of the meeting from October 15, 2024.

On a motion of Dan Bradley, seconded by Marcus Maurer, and unanimously approved, it was resolved the minutes from October 15, 2024 be approved.

APPROVE CLAIMS

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Dan Bradley, seconded by Jim Winning, and unanimously approved, it was resolved to approve the claims.

PAYROLL

The Board received the WWTP payroll for the period of 9/30/24-10/13/24 for Hourly and 10/10/24-10/23/24 for Salary.

On a motion of Marcus Maurer, seconded by Dan Bradley, and unanimously approved, it was resolved the WWTP payroll for 9/30/24-10/13/24 for Hourly and 10/10/24-10/23/24 for Salary be approved.

AMENDED AND RESTATED DECLARATORY BOND RESOLUTION 9-2024

Marcus stated the Declaratory Resolution was approved in 2023 for the BAN and \$90,000,000.00 was borrowed. Some financing options have been explored to convert the BAN which is temporary. The BAN must be paid off in five years or be converted into permanent financing through a Bond. The Sanitary District currently have an outstanding Bond with the SRF with an approximate balance of \$15,000,000. The SRF would like this money to be expended first on the Main Lift Station. This Amendment adds some projects that would benefit the LTCP. No additional money will be spent or borrowed. There will also be a public hearing for the Confirmatory Resolution on November 19, 2024.

On a motion of Dan Bradley, seconded by Jim Winning, and unanimously approved, it was resolved to approve the Amended and Restated Declaratory Bond Resolution 9-2024.

BOND RESOLUTION AMENDMENT 10-2024

On a motion of Jim Winning, seconded by Dan Bradley, and unanimously approved, it was resolved to approve the Bond Resolution Amendment 10-2024.

MOSER CONSULTING AGREEMENT

Jesse Tohill reported Moser Consulting has presented an agreement to perform some updates and fixes to CUBS, which is the City Utility Billing System that was specifically built for the city to be Y2K compliant. This system is isolated and off the network.

On a motion of Dan Bradley, seconded by Jim Winning, and unanimously approved, it was resolved to approve the agreement with Moser Consulting to update and manage the City Utility Billing System (CUBS).

CHRISTOPHER B. BURKE CONTRACT – MS4 GROUP PERMIT

Marcus Maurer stated MS4 is a requirement from the State to meet certain obligations with storm water. The code has to be updated, meet the six minimum control measures and ultimately the goal is to prevent pollution from reaching the waterways.

On a motion of Jim Winning, seconded by Marcus Maurer, and unanimously approved, it was resolved to approve the contract with Christopher B. Burke for the MS4 Group Permit.

**REQUEST TO TRANSFER EQUIPMENT TO TERRE HAUTE
WASTEWATER UTILITY**

Jesse Tohill reported there are two Chippers that have been at the Street Department which were going to be surplus. Wastewater was able to repair and bring them to working condition and would like to use them.

On a motion of Jim Winning, seconded by Dan Bradley, and unanimously approved, it was resolved to approve the transfer of two Chippers from the Street Department to the Wastewater Department.

OTHER BUSINESS

Mayor Sakbun stated that Club Soda has approached the County, the City and the Prosecutors Office for some sort of financial assistance with their sewer bill. The Mayor and the Prosecutor feel that no help will be given unless they provide a full audit of their financial status and records. This problem is the result of water issues from poor maintenance and lack of payment.

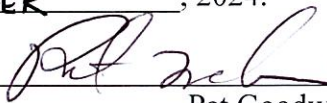
Marcus Maurer stated we did go through a Bond rating process and there was a down grade in our Bond rating from a BBB+ to a BBB. This causes the Sanitary District to be seen as a slightly higher risk. The basis for the down grade is the obligations versus the income. The safest plan is to wait for approval on the LTCP from IDEM before choosing an option for financing.

ADJOURNMENT


On a motion of Marcus Maurer, seconded by Jim Winning, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.

The next meeting of the Sanitary Board will take place on Tuesday, November 19, 2024 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17, Harding Avenue, Terre Haute, Indiana.

APPROVED on the 19th day of NOVEMBER, 2024.



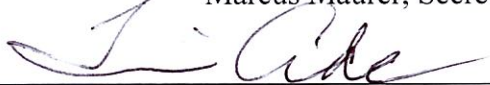
Pat Goodwin, President



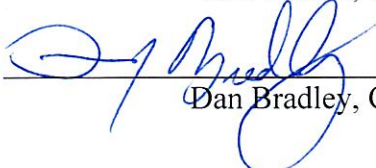
Jim Winning, Vice President



Marcus Maurer, Secretary



Tim Adams, Commissioner



Dan Bradley, Commissioner