

**Minutes of the Regular Meeting of the  
Board of Sanitary Commissioners  
Terre Haute, IN  
June 4, 2024**

The Regular Meeting of the Board of Sanitary Commissioners took place in the Third Floor Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on June 4, 2024.

**Physically present:**

<b>Pat Goodwin -</b>	<b>President</b>
<b>Jim Winning -</b>	<b>Vice-President</b>
<b>Marcus Maurer-</b>	<b>Secretary</b>
<b>Dan Bradley –</b>	<b>Board Member</b>
<b>Tim Adams-</b>	<b>Board Member</b>
<b>Richard Shagley-</b>	<b>Attorney for the Sanitary Board</b>

Sally Roetker -	Dept. of Engineering
Brad Utz-	Dept. of Engineering
Ed Stewart-	Director of the WWTP
Jesse Tohill-	Director of Public Works
Jessica Thome-	City Controller
Troy Swan-	HWC Engineering
Jim Hunter-	Taxpayers Association
Lauren Ganapini-	United Consulting Engineers
Brian Payne -	Lochmueller Group
David Wallace-	Citizen
Doug Grim-	EPIC Midwest Insurance
Scooter Grim-	EPIC Midwest Insurance

Pat Goodwin, President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

**PUBLIC COMMENTS**

There were no public comments.

**APPROVE MINUTES**

The Board received the minutes of the meeting from May 21, 2024.

On a motion of Dan Bradley, seconded by Tim Adams, and unanimously approved, it was resolved the minutes from May 21, 2024 be approved.

**APPROVE CLAIMS**

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Jim Winning, seconded by Tim Adams, and unanimously approved, it was resolved to approve the claims.

**PAYROLL**

The Board received the WWTP payroll for the period of 4/29/24-5/12/24 for Hourly and 5/9/24-5/22/24 for Salary and 5/13/24-5/26/24 for Hourly and 5/23/24-6/5/24 for Salary.

On a motion of Marcus Maurer, seconded by Dan Bradley, and unanimously approved, it was resolved the WWTP payroll for 4/29/24-5/12/24 for Hourly and 5/9/24-5/22/24 for Salary and 5/13/24-5/26/24 for Hourly and 5/23/24-6/5/24 for Salary be approved.

### **MLS UPDATE**

Brad Utz reported excavation has started for the Main Lift Station. Pat would like Ed to arrange a tour of the Main Lift Station and the Wastewater Treatment Plant in the fall.

### **SEWAGE BILLING APPEAL- DAVID WALLACE – 2424 N 8<sup>TH</sup> ST.**

Mr. David Wallace stated he lives at 2424 N 8<sup>th</sup> St. Terre Haute, In 47802 and he has come to the Sanitary Board to appeal a \$32,000.00 sewer lien on his property. This is due to a water leak that occurred in his yard six years ago that he has been dealing with since that time. He spoke with the Sewage Billing Manager at that time, Jesse Tohill and was denied a sewer bill adjustment based on the following: failure to meet City Code Section 9-112 (b2) that states current account holder or titled property owner shall submit written documentation to the City Controller within one hundred eighty days of the billing date when the excessive use was posted; City Code Section 9-112 (b-3) written documentation must contain a detailed description of how and where the leak occurred and be accompanied by a copy of the repair invoice. The Sanitary Board will get confirmation from Indiana American Water as to what they may have adjusted due to the leak and or not uncollected debt that was written off. The Board will have a decision by the first meeting in July which is July 2, 2024.

On a motion of Marcus Maurer, seconded by Dan Bradley, and unanimously approved, it was resolved to take the Sewer Lien Appeal of Mr. David Wallace under advisement and place on the Agenda for July 2, 2024 at which time a decision will be made.

### **EPIC INSURANCE MIDWEST – SANITARY INSURANCE POLICIES**

Doug and Scooter Grim from EPIC Insurance Midwest are the brokers for the City of Terre Haute and the Sanitary District for the Insurance Policies which are combined. They explained the Sanitary District has 38% of the premium allocation which was directed by the previous administration. There was a 27% increase in premiums this year due to an increase in vehicles. They will go through all the insurance costs to confirm a closer allocation percentage. Richard will speak with Mike Wright to make this request.

### **2025 BUDGETS**

Jessica stated the Budget advertisement is in August, the Public Hearing is in September, and the vote on the Budget is in October. The Sanitary Board will approve the budget before it goes to City Council for final approval. The Wastewater Utility Budget is put together by Ed Stewart, the Mayor and Jessica Thome. Baker Tilly creates the Sanitary Bond Fund Budget. Dan would like to see a percentage column next to the current expense column. Ed will add this column. The 2025 Budgets will be on the Agenda for July 2, 2024.

**OTHER BUSINESS**

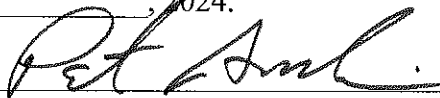
There was no other business.

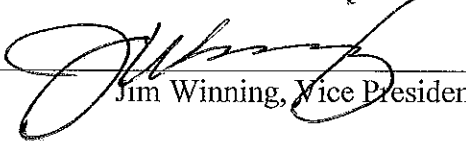
**ADJOURNMENT**

On a motion of Marcus Maurer, seconded by Tim Adams, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.


The next meeting of the Sanitary Board will take place on Tuesday, June 18, 2024 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17 Harding Avenue, Terre Haute, Indiana.


APPROVED on the 18 day of June, 2024.

  
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Pat Goodwin, President

  
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Jim Winning, Vice President

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Marcus Maurer, Secretary

  
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Tim Adams, Commissioner

  
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Dan Bradley, Commissioner