

**Minutes of the Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
September 3, 2024**

The Regular Meeting of the Board of Sanitary Commissioners took place in the Third Floor Conference Room of City Hall, 17 Harding Avenue, Terre Haute, Indiana, on September 3, 2024.

Physically present:

Pat Goodwin-	President
Tim Adams-	Board Member
Jim Winning-	Vice-President
Richard Shagley-	Attorney for the Sanitary Board

Absent:	Dan Bradley – Board Member
	Marcus Maurer- Secretary

Sally Roetker -	Dept. of Engineering
Brad Utz-	Dept. of Engineering
Ed Stewart -	Director of WWTP
Jesse Tohill-	Director of Public Works
Jessica Thome-	City Controller
Troy Swan-	HWC Engineering
Lauren Ganapini -	United Consulting
Bob Murray-	Tax Payers Association
Brian Payne-	Lochmueller Group

Pat Goodwin, President of the Board of Sanitary Commissioners, called the meeting of the Board of Sanitary Commissioners to order.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board received the minutes of the meeting from August 20, 2024.

On a motion of Tim Adams, seconded by Marcus Maurer, and unanimously approved, it was resolved the minutes from August 20, 2024 be approved.

APPROVE CLAIMS

The Board was given the list of claims for the Wastewater Utility Funds.

On a motion of Jim Winning, seconded by Tim Adams, and unanimously approved, it was resolved to approve the claims.

PAYROLL

The Board received the WWTP payroll for the period of 8/5/24-8/18/24 for Hourly and 8/15/24-8/28/24 for Salary.

On a motion of Tim Adams, seconded by Jim Winning, and unanimously approved, it was resolved the WWTP payroll for 8/5/24-8/18/24 for Hourly and 8/15/24-8/28/24 for Salary be approved.

2025 BUDGETS

Mayor Sakbun reported the Wastewater Treatment Plant currently projects ending 2024 with approximately \$20,000,000.00 in cash. The total budget expense for 2025 will be \$41,973,766 with revenues of \$37,058,000.00. Based on next year's plan 2025 will end with a cash balance of approximately \$15,000,000.00.

KRIEG DEVAULT/ENGAGEMENT LETTER/LEGAL SERVICES/REVENUE BOND SERIES 2024

Mayor Sakbun reported next year we will owe on the 2023 BAN. The Mayor is proposing we hire Krieg Devault to provide services to convert this BAN to a BOND. By converting this BAN to a BOND we can take advantage of a lower interest rate and see a significant savings. Richard Shagley has reviewed and approved this agreement.

On a motion of Tim Adams, seconded by Jim Winning, and unanimously approved, it was resolved to approve the Kreig Devault agreement for services for the Bond Series for 2024.

SEWAGE DISPOSAL RATE CHANGE

Ed Stewart reported that other Municipalities that accept disposals charge an average of seven cents for septic and nine cents for grease disposals. Ed is proposing we charge ten cents across the board for in and out of county disposal services.

On a motion of Jim Winning, seconded by Tim Adams, and unanimously approved, it was resolved to approve a ten cent rate disposal fee for septic and grease in and out of county disposal services.

USE OF LOSS CLAIM/220 WOODBINE DRIVE

Richard Shagley stated this was discussed at a previous meeting. Eight tons of material were hauled from this flooded basement and the homeowners are asking for reimbursements which include the ceiling. The flooded basement was caused due to a drainage issue. Richard would like to set up a meeting with their attorney to discuss their claim.

OTHER BUSINESS

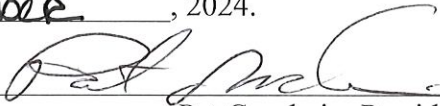
Ed Stewart stated they are planning to buy two street sweepers next year, however the lead time continues to grow and currently he can get these, including one for Wastewater and one for the Street Department and put them on loan and the first payment will be due in 2026. This would be the best option for now and includes pricing through the State Bid process.

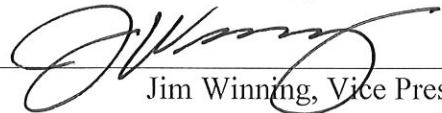
ADJOURNMENT

On a motion of Tim Adams, seconded by Jim Winning, and unanimously approved, it was resolved to adjourn the Board of Sanitary Commissioners meeting.

The next meeting of the Sanitary Board will take place on Tuesday, September 17, 2024 at 10:00 a.m. in the Third Floor Conference Room, Third Floor of City Hall, 17, Harding Avenue, Terre Haute, Indiana.

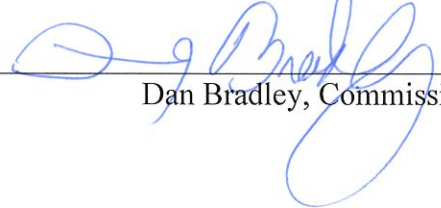
APPROVED on the 17th day of September, 2024.


Pat Goodwin, President


Jim Winning, Vice President


Marcus Maurer, Secretary


Tim Adams, Commissioner


Dan Bradley, Commissioner