

INFORMATION PACKET

For

TERRE HAUTE FIRE DEPARTMENT

JOB APPLICATION

The Terre Haute Fire Department

Welcome to the Terre Haute Fire Department application process. Please read through all the information given to you and return everything that is required from you with the application.

The Terre Haute Fire Department started as a full time department in 1868. Today, under the leadership of Chief Jeffery Fisher, our 155 men and women respond out of 8 firehouses that house 6 engines, 2 ladders, 3 ambulances and other equipment. We average about 10,500 calls a year.

Terre Haute Fire Department Mission Statement

It shall be the mission of the City of Terre Haute Fire Department, Vigo County, Indiana to serve and protect the residents, property owners and visitors of its service area from the ravages of fire, medical emergencies and other manmade or natural incidents when life, property and the environment are in jeopardy. Such service and protection will be in the form of education, preventative activities, and the prompt, efficient, professional and effective response to emergencies with the preservation of life as the highest priority. The City of Terre Haute Fire Department shall also make available its physical resources, personnel and technical assistance to other public safety agencies at their request to mitigate emergencies whenever practical and reasonable.

BASIC ESSENTIAL FUNCTIONS FOR FIREFIGHTERS

Respond to alarms by reporting to assigned vehicle, riding in or on assigned vehicle to the scene of the emergency or fire.

Lift, carry, drag, lay and connect hose lines from hydrants and equipment to scene. Carry resuscitators, tools and other equipment from vehicle to scene.

Raise and climb ladders, crawl and walk on roofs and floors, open holes and windows with axes, bars or hooks for access or ventilation.

Combat fires by holding nozzles and directing streams of fog, chemicals or water and move into fire area, including into confined spaces and upstairs.

Communicate by voice or radio with other firefighters and other emergency personnel to relay observations, equipment needs and other relevant information.

Move people away from danger, including carrying unconscious people or holding a life net.

Provide emergency medical treatment to injured people consistent with the individual level of training and classification within the Terre Haute Fire Department.

Remove objects from buildings, place protective covers over objects and monitor assigned areas for signs of recurrence.

Conduct fire drills, critique drill participants on emergency procedures and related subjects.

Maintain departmental equipment and structures, which includes general maintenance, cleaning and washing walls and floors, hanging and drying fire hose, cleaning equipment and performing preventive maintenance on motorized equipment.

Maintain personal physical fitness.

Perform related duties as assigned

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES OF A FIREFIGHTER

Each member of the Terre Haute Fire Department must develop the following knowledge, skills and abilities.

Extensive knowledge of fire suppression methods, tactics, equipment, and procedures including ventilation, rescue, and salvage.

Knowledge of materials and combustibility, especially chemical and hazardous materials.

Extensive knowledge of fire prevention and inspection procedures.

Working knowledge of emergency medical treatment procedures, and ability to apply those procedures safely to others consistent with the level of training and classification of each individual firefighter.

Ability to quickly climb onto vehicular equipment and to safely ride on such equipment while vehicle is traveling at high speed in all kinds of weather.

Ability to lift and carry other persons, heavy pieces of equipment, and coils of fire hose.

Ability to climb ladders, crawl through confined spaces, and run short distances, and to perform out of doors tasks at considerable heights.

Ability to perform physical labor for extended periods of time in all kinds of weather conditions, and to sustain considerable physical effort for periods of time in the face of personal danger, and danger to others.

Ability to survey emergency scene and deduce appropriate remedial action to take even under stress of life and death situations, personal danger, and limited visibility due to smoke and fire.

Working knowledge of city street layout, hydrant location system, and major building configuration.

Knowledge of departmental rules and regulations, and departmental general orders.

Ability to operate a two-way radio and working knowledge of radio procedures.

Ability to speak clearly and distinctly, and to hear and be heard and understood over considerable background noise.

Ability to appropriately respond to emergencies from off-duty status.

Ability to live in close proximity to other firefighters and maintain congenial attitude.

Ability to maintain living area and personal hygiene in such a manner as to avoid offense to others living in close proximity.

OTHER REQUIREMENTS

Maintain telephone at residence and inform department of current telephone number.

ENVIRONMENTAL FACTORS THAT AFFECT JOB FUNCTIONS

I. ENVIRONMENTAL FACTORS FOR FIREFIGHTERS.

The essential job functions for a firefighter are performed in and affected by the following environmental factors. A firefighter must:

- (1) Operate both as a member of a team and independently at incidents of uncertain duration.
- (2) Spend extensive time outside exposed to the elements.
- (3) Experience frequent transition from hot to cold and from humid to dry atmospheres.
- (4) Tolerate extreme fluctuations in temperature and perform physically demanding work in hot (up to 400 degrees F), humid (up to 100%) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms.
- (5) Work in wet, icy or muddy areas.
- (6) Perform a variety of tasks on slippery, hazardous surfaces such as on rooftops or from ladders.
- (7) Work in areas where sustaining traumatic or thermal injury is possible.
- (8) Face exposure to carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, acids carbon monoxide, or organic solvents either through inhalation or skin contact.
- (9) Face exposure to infectious agents such as hepatitis B or HIV
- (10) Perform complex tasks during life-threatening emergencies.
- (11) Work for long periods of time, requiring sustained physical activity and intense conditions.
- (12) Face life and death decisions during emergency conditions.
- (13) Tolerate exposure to grotesque sights and smells associated with major trauma and burn victims.
- (14) Make rapid transitions from rest to near maximal exertion without warm-up periods.
- (15) Operate in environments of high noise, poor visibility, limited mobility, at heights, and in enclosed or confined spaces.
- (16) Use manual or power tools in the performance of duties.
- (17) Rely on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in confused, chaotic, and potential life threatening environments.
- (18) Wear personal protective equipment that weighs approximately 50 pounds while performing the essential functions of their job.
- (19) Perform physically demanding work while wearing positive pressure breathing equipment with 1.5 inches water column resistance to exhalation at a flow of 40 liters per minute.
- (20) Be able to communicate with people effectively.

THE ROLE OF THE TERRE HAUTE FIRE DEPARTMENT MERIT COMMISSION

The Terre Haute Fire Department Merit Commission was created by the City of Terre Haute Common Council pursuant to an act of the Indiana Legislature. One of the Commission's duties is to participate in the hiring process to ensure that hiring based on merit. It administers competitive aptitude examinations and personal interviews in an unbiased manner based upon its rules that were adopted pursuant to state statute.

Members of the Commission are sworn to see that their role in the hiring process is impartial and without favoritism.

All applicants who are not disqualified due to age, felony convictions, or for other statutory reasons, will undergo a written aptitude test administered on behalf of the commission. Only one test will be given and all applicants must attend as no make-up tests are scheduled. If you attain a passing grade on this test, a personal interview before the members of the Commission is then scheduled. You are to appear at your appointed time. After such testing and interviews are complete, all applicants will be ranked on a list for subsequent hire.

Applications of all applicants who successfully complete all testing and interview procedures shall be maintained by the Terre Haute Fire Department Merit Commission for two (2) years and will be used to identify lists of possible candidates for positions which become available during that two (2) year period or until the hiring list is exhausted. The Fire Chief will do hiring from this ranked list when a vacancy or vacancies occur. Only when the Commission furnishes the names of the applicants to the Chief upon his request for hiring will those applicants' names be known to anyone other than the Commission.

BACKGROUND CHECK

You must obtain a criminal background check. One location is listed below:

Right Choice DAT
Honey Creek West
3205 S. 3rd Place
Terre Haute, IN 47802

CPAT Testing

CPAT testing needs completed at any certified testing site. We have listed a few sites below:

Vincennes University
VU Gibson Center
8100 South U.S. Highway 41,
Fort Branch, Indiana
(812) 888-2871

ESEC Emergency services
700n High School Road
Indianapolis, Indiana 46214
(317) 988-7703

Central Illinois Fire Chiefs
2121 S Imboden Ct.
Decatur, IL 62521